Kukin Program for Conflict Resolution
Benjamin N. Cardozo School of Law
Extracurricular Opportunities in ADR

Externships, Memberships & Employment

American Arbitration Association

Corporate Headquarters
1633 Broadway, 10th Floor
New York, NY 10019

Contact: Tracey Frisch
Staff Attorney
Tel: 212 716 3940
Fax: 212 716 5902
E-mail: FrischT@adr.org
http://www.adr.org

Contact: Jeffrey Zaino
Email: zainoj@adr.org
Phone: (212) 716-5800, (800) 778-7879
Fax: (212) 716-5905
Email: websitemail@adr.org
Website: http://www.adr.org

Founded in 1926, the American Arbitration Association (AAA) offers a wide range of services, including education and training, publications and the resolution of a wide range of disputes through mediation, arbitration, elections and other out-of-court settlement techniques. The AAA - with 34 offices in the United States and Europe and 59 cooperative agreements with arbitral institutions in 41 countries - provides a forum for the hearing of disputes, case administration, tested rules and procedures, and a roster of impartial experts to hear and resolve cases.

CSL Students/Alumni who have worked for the AAA: Seth Lieberman (liebersh@aol.com); Emily Felderman (emilyfelderman@gmail.com); Glen Parker (glenyc@gmail.com).

Association for Conflict Resolution – Greater New York

www.acrgny.org

ACR-GNY (Association of Conflict Resolution of Greater New York) is the chapter organization of ACR - an international ADR organization headquartered in Washington, DC.

ACR-GNY is a broad based ADR organization with a wide variety of practitioners in the field of conflict resolution as members, including divorce attorneys, commercial arbitrators, volunteer community mediators, ombuds, and a wide range of trainers and professors.

For membership information: www.acrgny.org/membership_application
Student membership is $25 per year.

**Berkman, Bottger & Rodd, LLP**

521 Fifth Avenue, 31st Floor  
New York, NY 10175

Donna Sorbera  
Phone: (212) 867-9123  
Fax: (212) 983-8526  
Email: dsorbera@berkbot.com  
Website: http://www.berkbot.com

Barry Berkman is an attorney/mediator in private practice specializing in matrimonial and family law. He is a partner with Berkman Bottger & Rodd, LLP in New York City, and has been a practicing mediator since 1982. He has taught family law as an adjunct professor at Cardozo, and is currently a mediation instructor for the Continuing Education Program on Mediation Skills at the Center for Mediation in Law.

**Center for Court Innovation**

520 Eighth Avenue, 18th Floor  
New York, NY 10018

Contact: Director, Finance, Administration & Human Resources  
Phone: (212) 397-3050 (no phone calls please)  
Fax: (212) 397-0985  
Email: hr@courtinnovation.org  
Website: www.courtinnovation.org

Founded as a public/private partnership between the New York State Unified Court System and the Fund for the City of New York, the Center for Court Innovation is a non-profit think tank that helps courts and criminal justice agencies aid victims, reduce crime and improve public trust in justice. The Center combines action and reflection to spark problem-solving innovation both locally and nationally. To apply for employment or internships, please fax cover letter and resume to fax number above.

CCI primarily takes interns during the summer. The deadline to apply is during the preceding Fall semester. Please contact CCI for exact date.

CSL Students/Alumni who have worked for CCI: James Kornbluh (jkornbluh@rcn.com).

**Civilian Complaint Review Board**

40 Rector Street, 2nd Floor  
New York, NY 10006
Contact: Lisa Grace Cohen, Director of Mediation  
Phone: (212) 442-8740  
Fax: (212) 412-9109  
Website: home.nyc.gov/html/ccrb/html/mediation.html

The New York City CCRB is an independent and non-police mayoral agency. It is empowered to receive, investigate, mediate, hear, make findings and recommend action on complaints against police officers which allege the use of excessive or unnecessary force, abuse of authority, discourtesy, or the use of offensive language.

William J. Clinton Foundation/The Clinton Global Initiative

55 West 125th St.  
New York, NY 10027

Phone: (212) 348-8882  
Fax: (212) 348-9245  
Website: www.clintonfoundation.org

Through the William J. Clinton Foundation, President Clinton promotes the values of fairness and opportunity for all. His vision is the Foundation's mission: to strengthen the capacity of people in the United States and throughout the world to meet the challenges of global interdependence. Together with the generosity of citizens and volunteers, President Clinton and the Foundation are vigorously working to advance those principles that move us beyond differences to a common future of shared responsibility, shared benefits, and shared values. Students interested in interning should fill out the application which can be downloaded at www.clintonfoundation.org/main/about/intern/about.html, and contact Professor Lela P. Love at love@yu.edu for more information.

CSL Students/Alumni who have worked for the Foundation: Kimberly Grant (grant.kimberly@gmail.com).

Community Mediation Services: Queens Mediation Network

89-64 163rd Street  
Jamaica, NY 11432  
Fax: (718) 523-8204  
Website: www.mediatenyc.org

Contact: Mark Kleiman, Executive Director  
Phone: (718) 523-6868 ext. 248  
Email: mkleiman@mediatenyc.org

Contact 2: Nicky Hay  
Phone: (718) 523-6868 ext. 251  
Email: thay@mediatenyc.org

Queens Mediation Network is a community-focused program that provides conflict resolution training and mediation services to all residents of Queens. Their programs’ objectives are to provide professional conflict resolution services in an accessible manner. A key component of their program’s success relies on incorporating as many community residents as possible into the
internal workings of the program.

CSL Students/Alumni who have worked for Queens Mediation Network: Justin Braun (Arjuna193@aol.com).

CPR International Institute for Conflict Prevention and Resolution

575 Lexington Avenue, 21st Floor
New York, NY 10022

Contact: Helena Tavares Erickson Esq. Senior Vice President & Secretary
Phone: (212) 949-6490 x. 237
Fax: (212) 949-8859
Email: herickson@cpradr.org
Website: http://www.cpradr.org
Link: http://cpradr.org/About/CPRsPeople/Careers.aspx

Founded in 1979 as the Center for Public Resources, CPR is a not for profit corporation whose mission is to spearhead innovation and promote excellence in public and private dispute resolution, and to serve as a primary multinational resource for avoidance, management and resolution of business-related and other disputes. To fulfill its mission, CPR is engaged in an integrated agenda of research and development, education and advocacy.

CPR offers semester and summer internships. Interns do research for CPR’s website, CLE courses, its publications and articles being developed by CPR staff. Interns also participate in doing background research as necessary for CPR’s Industry and Practice Committees and for Institute-wide surveys and studies, where appropriate. Interested students should send a resume, transcript and short writing sample (preferably analyzing a case) to Ms. Erickson. An interview will be required.

CSL Students/Alumni who have worked for CPR: Harpreet Mann (hmann@yu.edu), Rebeka Fortress (rebekafortress@gmail.com), Mara Weinstein (mara.a.weinstein@gmail.com)

CUNY DRC
(City University of New York Dispute Resolution Center)

John Jay College of Criminal Justice
899 Tenth Avenue
New York, NY 10019
Website: http://johnjay.jjay.cuny.edu/dispute/

Contact: Professor Maria R. Volpe, Convener of CUNY-DRC and Director of Dispute Resolution Program
Phone: (212) 237-8692
Fax: (212) 237-8901
Email: dispute@jjay.cuny.edu
CUNY DRC is a university-based academic center that serves as a comprehensive coordinating mechanism to advance research and innovative program development throughout City University as well as the New York City metropolitan area. CUNY DRC organizes conferences and training programs, provides technical assistance, conducts research, hosts visitors from around the world, produces research working papers, publishes a biannual newsletter, and maintains a listserv and an extensive database of those interested in dispute resolution in New York City. CUNY DRC’s initiative, “Make Talk Work,” includes training workshops, special projects, and monthly city-wide meetings for scholars and practitioners in dispute resolution. CUNY DRC has specialized in fostering constructive inter-group relations including dialogues between cops and kids and among culturally diverse groups.

CSL Students/Alumni who have worked for CUNY: Daniel Weitz (dweitz@courts.state.ny.us), Brian Blake (also formerly worked for the Cardozo Center for Professional Development) (blake_brian@hotmail.com).

Roger M. Deitz, Esq.

477 Madison Avenue
New York, NY 10022

Phone: (212) 838-2288
Fax: (212) 838-1064 (no resume please)
Email: deitz@attglobal.net
www.deitzadr.com

Mr. Deitz works as a private mediator and arbitrator in complex domestic and international business and employment law disputes.

CSL Students/Alumni who have worked for Mr. Deitz: Jacob Kubetz (jacobkubetz@gmail.com), Melissa Stewart (stewartmelissa@hotmail.com), Jishnu Guha (jishnuguha@gmail.com), Chris Fugarino (tkstrobe@aol.com); Rebecca Auster (auster@yu.edu); Emily Felderman (emilyfelderman@gmail.com); Glen Parker (glenyc@gmail.com); Lindsay Melworm (lmelworm@gmail.com)

Glenn E. Dornfeld, Esq.

Phone: (212) 673-2827
Fax: (212) 995-1597
Email: dornfeldesq@earthlink.net
Website: www.divorcemediationattorney.com/bio.html

Glenn E. Dornfeld, Esq., is a mediator, mediation trainer and attorney admitted to practice law in NY & NJ with a non-adversarial legal practice consisting almost exclusively of mediated cases. Most of his cases are family and divorce mediations, and he provides related legal services to those clients, which services include drafting agreements, QDRO's and deeds, drafting and filing uncontested divorce papers, and the like.
Equal Employment Opportunity Commission – ADR Unit

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<tr>
<th>Mediation Unit:</th>
<th>Public Sector:</th>
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<tr>
<td>Contact: Deborah Reik, Esq., Mediator</td>
<td>Contact: Judge William Macauley</td>
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<tr>
<td>33 Whitehall Street, 11th Floor</td>
<td>33 Whitehall Street, 5th Floor</td>
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<tr>
<td>New York, NY 10004-2112</td>
<td>New York, NY 10004-2112</td>
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<tr>
<td>Email: <a href="mailto:Deborah.reik@eeoc.gov">Deborah.reik@eeoc.gov</a></td>
<td>Email: <a href="mailto:william.macauley@eeoc.gov">william.macauley@eeoc.gov</a></td>
</tr>
<tr>
<td>Phone: 212-336-3648</td>
<td>Website: <a href="http://www.eeoc.gov/">http://www.eeoc.gov/</a></td>
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<td>Fax: 212-336-3633</td>
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The Equal Employment Opportunity Commission (EEOC) is firmly committed to using alternative methods for resolving disputes in all of its activities where appropriate and feasible. The EEOC mediates cases between employees and their employer. The Mediation Unit is particularly interested in student internship applicants with a demonstrated interest in alternative dispute resolution processes.

The Family and Divorce Mediation Council of Greater New York

The Family and Divorce Mediation Council of Greater New York

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<th>Contact: Joy Rosenthal</th>
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<tr>
<td>Phone: 212-532-4704</td>
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<tr>
<td>Email: <a href="mailto:members@fdmcgny.org">members@fdmcgny.org</a></td>
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<tr>
<td>Website: <a href="http://www.Fdmcgny.org">www.Fdmcgny.org</a></td>
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Established in 1982, FDMCGNY is the leading membership organization for family and divorce mediators in the New York metropolitan area. Our members include mediators of diverse backgrounds and professions, any of whom are nationally recognized leaders in the dispute resolution field.

Student membership is $50/year

FINRA (Financial Industry Regulatory Authority)
(formerly NASD)

165 Broadway, 52nd Floor
New York, NY 10006

Visit: www.finra.org/careers
Website: http://www.finra.org

FINRA operates the largest dispute resolution forum in the securities industry to assist in the resolution of monetary and business disputes between and among investors, securities firms, and individual registered representatives. Please be aware that the selection of interns goes through the general human resources department. FINRA has a summer program and accepts resumes and cover letters around January for the subsequent summer. Preference is given to students who have taken ADR coursework.
Susan T. Mackenzie, Esq.

New York, New York 10025

Phone: (212) 749-9585
Fax: (212) 665-7164
Email: stmackenzie2@verizon.net

Ms. Mackenzie is a mediator and arbitrator of labor management, employment law and commercial disputes. She uses legal interns to assist in legal research and in preparation of arbitration orders and awards. The intern may attend arbitration hearings and mediation sessions if interested. Potential for additional legal analysis and research work on articles. This is a great opportunity for students interested in arbitration and mediation and or labor management and employment law.

Qualifications/Skills: ability to work independently and exercise good judgment; legal research or experience a plus; strong organizational skills and strong communication skills.

Salary commensurate with experience. Hours flexible, but minimum 20 hours of work per week, 4/5 days per week. Interested students should e-mail.

CSL Students/Alumni who have worked for Ms. Mackenzie: Barry Rosenhouse (bhouse1000@yahoo.com), Yordanos Teferi (yteferi@hotmail.com).

Mediation Works Incorporated (MWI)

4 Faneuil Hall - Fourth Floor
Boston, MA 02109-1632

Contact: Allison McBratney, Operations Manager
Phone: (617) 973-9739
Fax: (617) 973-9532
Email: amcbratney@mwi.org
Website: www.mwi.org

MWI is a nationally recognized dispute resolution firm based in Boston specializing in negotiation, mediation and arbitration services, and mediation training. MWI achieves success for our clients by maximizing their capacity to collaborate, find solutions to difficult disputes, and communicate effectively.

Founded in 1994, MWI has provided negotiation and dispute resolution services and training to hundreds of clients. MWI also has expertise in meeting facilitation, organizational ombuds services, and dispute resolution system design. Our services have helped countless organizations to resolve conflict more productively, often resulting in significant reductions in litigation costs and the renewed ability to focus on external business issues.

As a private 501(c) 3 not-for-profit corporation, MWI is also committed to serving income-eligible clients through MWI’s Public Service Initiatives that work to prevent homelessness with eviction mediation services, provide mediation services to pro-se litigants onsite at multiple Massachusetts District and Municipal Courts.
An internship application can be found at [http://www.mwi.org/mwi-internship-program.html](http://www.mwi.org/mwi-internship-program.html).

CSL Students/Alumni who have worked for MWL: Rebeka Fortress (rebekafortess@gmail.com).

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**Mediators Beyond Borders**

Website: [www.mediatorsbeyondborders.org](http://www.mediatorsbeyondborders.org)

Mediators Beyond Borders (MBB) brings together experienced mediators to volunteer their skills world-wide, in collaboration with local, indigenous and global partners, to improve conflict resolution capacity and support alternative approaches to expressing, negotiating and resolving interpersonal, political, economic, social, ethnic and religious differences.

CSL Students who have worked with MBB: Sam Permutt ([sammy1282@gmail.com](mailto:sammy1282@gmail.com)), Brad Roth ([bradroth@gmail.com](mailto:bradroth@gmail.com)), Carolina Velez ([carolinamvelez@gmail.com](mailto:carolinamvelez@gmail.com))

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**New York City Commission on Human Rights**

40 Rector Street, Suite 1005
New York, NY 10006

Contact: Nimer Basha, Assistant Commissioner
Phone: (212) 306-7722
Email: NBasha@cchr.nyc.gov

The Commission works with civil rights law. Please go to their website for more information. The Commission takes both summer associates as well as 60-hour per semester interns based on individual circumstances.

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**New York State Unified Court System – ADR Program**

25 Beaver Street, Room 855
New York, NY 10004

Contact: Dan Weitz, Esq., State Court ADR Coordinator
Phone: (212) 428-2863
Fax: (212) 428-2696
Email: dweitz@nycourts.gov
Website: [http://www.nycourts.gov/ip/adr](http://www.nycourts.gov/ip/adr)

The Office of Alternative Dispute Resolution Programs is a unit of the Division of Professional and Court Services within the Unified Court System's Office of Court Administration. The Office works with Judges, court administrators and members of the bar to design dispute resolution programs that are responsive to the needs of the communities and courts in which they operate. Dan Weitz, a Cardozo Law and Mediation Clinic alumni and a Professor in the Mediation Clinic, is the State Court ADR Coordinator.
New York Peace Institute

In Manhattan:
346 Broadway 400W
New York, NY 10013
Phone: 212-577-1740, ext. 129
Email: info@nypeace.org

In Brooklyn:
210 Joralemon Street Room 618
Brooklyn, NY 11201
Phone: 718-834-6671
Email: info@nypeace.org

The New York Peace Institute Mediation Program is an extensive community-based and court-annexed Alternative Dispute Resolution (ADR) program that operates at our main offices in lower Manhattan and downtown Brooklyn. The Mediation Program provides an extensive array of ADR services, inclusive of screening, intake, mediation, conciliation, facilitation, arbitration, and training. The Program handles issues such as harassment, family conflicts, property violations, noise and other quality of life crimes, parent-teen conflict, placement of children in special education, housing disputes and lemon law arbitration. The program serves over 11,000 New Yorkers and currently handles over 4,000 disputes each year.

The Cardozo Mediation Clinic partners with NYPI.

Specific Internship opportunities include:

Small Claims Diversion Mediation Program Intern

Responsibilities:
- Extensive contact with clients over the phone including:
  - Explaining mediation services
  - Listening to clients concerns
  - Mailing out notice of hearing and following up with cases scheduled
- Updating client database
- Help maintain the court cases (filing, organizing)
- Support the mediation staff, as necessary
- Strong communication skills, general understanding of office administration, great attitude, organized, experienced with active listening, able to work independently, as well as with a team, interest or experience in mediation would be helpful.

Opportunities:
To observe Mediations in Civil Court and in the Mediation Center setting.
- To partake in in-house Roundtable discussions with the mediators and mediation staff.
- To network with our vast and diverse group of mediators.
- To attend various other presentations and conferences.

Length of Assignment:
Minimum 10 hours/week
Minimum 3 months
Unpaid. Academic credit available.

Please address resume and cover letter to:

New York County Courts Coordinator
Manhattan Mediation Center
info@nypeace.org

or

Martha Vargas
Kings County Courts Coordinator
Brooklyn Mediation Center
mvargas@nypeace.org

CSL Students/Alumni who have worked for Ms. Vargas: Halley Anolik ’11 (halley.anolik@gmail.com), Carolina Velez ’14 (carolinamvelez@gmail.com), Lindsay Melworm (lmelworm@gmail.com)

Criminal Court Mediation Program Intern

Internship Location
Brooklyn Mediation Center
210 Joralemon Street, Suite 618
Brooklyn, NY 11201

Criminal Court Mediation Program Description
The Criminal Court Mediation Program handles minor criminal court cases that have been referred by the District Attorney’s Office. Issues that can be discussed in mediation include, but are not limited to, harassment, assaults, criminal trespassing/mischief, property damage, menacing, noise, and debts. In addition, participants can address the impact the dispute has had and form plans for their future interaction, including decisions about an order of protection.

Responsibilities
Assist the Restorative Justice Coordinator with specific projects of the Criminal Court Mediation Program. Duties include:

- Client case management
- Research and program evaluation
- Assisting in development of new Restorative Justice programs
- Assisting with national conflict resolution conferences
- Other light administrative duties as assigned

Opportunities available for professional development, class credit, and networking. Room for innovation and self-starter projects. This is an unpaid internship.
Qualifications
Demonstrated interest in conflict resolution, mediation, social justice, or related field. Experience with community mediation a plus. A committed work ethic, enthusiasm to learn, and strong people skills. Basic computer skills.

Reports to
Restorative Justice Coordinator

Hours per week
10 hours per week desirable, but some flexibility.

Length of Assignment
Flexible hours, 5 month commitment preferred, start date: end of December or beginning of January

Please send brief statement of interest and resume to Rochelle Arms, Restorative Justice Coordinator: rarms@nypeace.org.

CSL Students/Alumni who have worked for Ms. Arms: Glen Parker (glenyc@gmail.com)

New York City Bar Association – ADR Committee

www.nycbar.org

The New York City Bar Association (City Bar), founded in 1870, is a voluntary association of lawyers and law students. It has a variety of opportunities and resources for law students including networking events and spots on committees. Among its numerous committees is the ADR Committee which meets monthly to address emerging topics in the various areas of arbitration, mediation and conflict resolution generally, and to enhance the use and visibility of ADR processes.

Student membership to the City Bar is $25 per year.

New York State Bar Association – Dispute Resolution Section

Website: www.nysba.org

This Section of the State Bar Association emphasizes importance of negotiation, collaboration, mediation, neutral evaluation, arbitration and new and hybrid forms of dispute resolution in all areas of legal practice. The Section is a forum for improving these processes and the understanding of dispute resolution alternatives, for enhancing the proficiency of practitioners and neutrals and increasing the knowledge and availability of party-selected solutions. The numerous committees are quite active and offer rich opportunities for networking and participating in the field.

Student membership to the NYSBA is $10 per year. Student membership to the Section is $10 per year. To join the section, please e-mail your request to drs@nysba.org.

United Nations Ombudsman
Office of the United Nations Ombudsman
380 Madison Avenue
New York, NY 10017, USA
www.un.org/ombudsman

Application must be submitted through the website:

This is an exciting opportunity of an internship with the Office of the United Nations Ombudsman (New York) to students who have an interest in informal dispute resolution in an international environment.

The United Nations Office of the Ombudsman is the informal part of the UN's internal justice system and provides independent, impartial and confidential assistance to UN staff on employment related disputes and we are currently seeking suitable interns to assist our staff in its daily work, i.e. drafting and preparing reports, researching material on dispute resolution and preparing communications about the office for United Nations employees.

We are looking for graduate students who:
* Have a background in informal dispute resolution;
* Are interested in gaining a first-hand insight into UN affairs;
* Speak more than one language (English and French are UN working languages);
* Have excellent drafting, editing and research skills;
* And easily fit into a culturally diverse environment.

U.S. Court of Appeals - 2nd Circuit

Mediation Program/Office of Staff Counsel
U.S. Court House
40 Foley Square
New York, NY 10007

Contact: Elizabeth Cronin, Director, Office of Legal Affairs
Phone: (212) 857-8800
Email: elizabeth_cronin@ca2.uscourts.gov
Website: http://www.ca2.uscourts.gov/

The Office of the Staff Counsel conducts mediation of civil appeals under the Civil Appeals Management Plan (CAMP) of the Second Circuit pursuant to Federal Rule of Appellate Procedure 33. The Court’s mediation process provides confidential, risk-free opportunities for parties to resolve their dispute with the help of a neutral third party. The mediations are conducted by the Staff Counsel who are full-time employees of the 2nd Circuit and have extensive mediation and appellate practice training and experience. In general, the office takes two students per summer.

U.S. District Court - EDNY
Interns must be available at least one entire day each week during the internship. Interns will serve on a voluntary basis without compensation. This internship emphasizes not only research and writing, but also communication and organizational ability and problem-solving. Interns will learn about alternative dispute resolution, what the differences are among the various processes, and what to expect from the litigants, counsel and the neutral. Interns will observe mediation and arbitration sessions.

Cover letters and resumes should be faxed to the attention of Gerald P. Lepp.
CSL Students/Alumni who have worked for Mr. Lepp: Bryan Wolin ’12
(bryan.wolin@gmail.com)

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**U.S. District Court - SDNY**

40 Foley Square, Suite 120
New York, New York 10007

Contact:
Rebecca Price, Esq.
Mediation Supervisor
(212) 805-0650
cell (646) 634-2548
Email: rebecca_price@nysd.uscourts.gov

The Mediation Unit at the United States District Court for the Southern District of New York is seeking interns.

The Mediation Unit manages all of the mediations in the Southern District of New York. The unit handles almost 1,000 cases annually and has an active panel of approximately 500 mediators. Any civil suit may go to mediation. Employment discrimination (not FLSA) and certain Section 1983 cases are referred automatically.

The mediation unit has been in existence for over 20 years and is currently undergoing substantial changes. Volunteers will manage cases, as well as work on long-term projects such as the organization of historic documents, development of a mediator manual, a post-mediation survey, and other office systems. Volunteers can also assist with research and writing on numerous topics including: model court-annexed ADR programs; mediator training and
assessment protocols; and case management systems.

Applicants should be available for at least one day/week for the entire semester. To apply: email cover letter and resume to Rebecca Price.