



# LL.M. Curriculum and Registration Guide

Fall 2022

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# LL.M. Curriculum and Registration Guide

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## Steps Before Registration

Step 1: Determine whether you will be a full-time or part-time student

Step 2: Understand the Cardozo curriculum

- [First Year JD Curriculum](#)
- [Upper-Level Curriculum](#)
- [Courses for International LL.M. Students](#)

Step 3: Check requirements for your LL.M. Program

- [Requirements for all LL.M. Programs](#)
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- [Fall 2022 Course List and Timetables](#)
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Step 6: Plan out your schedule

Step 7: Prioritize your course choices

# LL.M. Curriculum and Registration Guide

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## Steps To Register

- Step 1: List Primary and Alternate Selections in Order of Preference
- Step 2: Log on to Banner Online Registration System at [www.yu.edu/myyu](http://www.yu.edu/myyu)
- Step 3: Submit Registration Request
- Step 4: Log into Banner Online Registration System ([www.yu.edu/myyu](http://www.yu.edu/myyu)), after 2 - 3 days of submitting your request to view your schedule.

### For LL.M. students:

Registration will open on **Monday, June 20, 9:30 AM**

Registration will close on **Wednesday, June 22, 3:00 PM**

### For Exchange Students:

Please e-mail your course selections to the Senior Director of Graduate and International Programs at [pamela.serota@yu.edu](mailto:pamela.serota@yu.edu)

Once your course choices have been reviewed by the Senior Director, you will be able to select your courses through the online Add/Drop period.

## Step 1: Determine whether you will be a FT or PT

Part-time students enroll for **8 or fewer credits** per semester.

- Part-time students are advised to register for no more than **6 credits** per semester.
- Full-time students enroll for **9 or more credits per semester.**
- Full-time students are not allowed to enroll in more than **15 credits** per semester

Most full-time students take between (12) and fourteen (14) credits per semester. Students are urged not to take more than fourteen (14) credits in any semester.

- Full-time students must enroll full-time for two semesters

## Step 2: Understand the Cardozo Curriculum

C.M. students choose courses from the Cardozo J.D. curriculum.

The Cardozo J.D. curriculum includes

- 1) core doctrinal courses (known as “**first year**” courses or 1L as they call them because they are required during the first year of J.D. study) which lay the foundation of legal concepts; and
- 2) **upper-level** courses which provide variety and depth to allow for specialization in specific areas of the law.

Cl.M. students are free to choose courses from both the **first-year** and the **upper-level** curricula, provided course prerequisites have been met.

### First Year J.D. Curriculum

- **Civil Procedure** *Fall semester, 5 credits*
- **Constitutional Law I** *Spring semester, 3 credits*
- **Contracts** *Full year course beginning in Fall semester, 5 credits*
- **Criminal Law** *Spring semester, 3 credits*
- **Property** *Spring semester, 5 credits*
- **Torts** *Fall semester, 4 credits*

### Upper Level Curriculum

The upper-level curriculum consists of elective courses in a variety of areas of practice, including business law, intellectual property, international law, dispute resolution, fashion, arts, media, and entertainment law.

For a detailed course description see: <https://cardozo.yu.edu/students/office-registrar/course-registration-information-and-policies>

# Step 3:

## Check requirements for your LL.M. Program

### Requirements for **ALL** LL.M. Students

- All LL.M. degree candidates must complete a minimum of twenty-four (24) credits. One credit is the equivalent of one 50-minute hour of class instruction per week over the course of one semester.
- Of the twenty-four (24) credits required to graduate, at least eighteen (18) must be in-class credits. Unless stated otherwise, “in-class” credits exclude credits earned through a thesis, an independent research paper. A maximum of 4 credits in clinical/externship work will be allowed towards in-class credits.

### Requirements for **INTERNATIONAL** LL.M. Students

#### **Introduction to U.S. Law**

Introduction to the basics of the U.S. legal system, including the structure of the federal system and the use of precedent, and methods of reading and analyzing case law. *Required first-semester for International Exchange & LL.Ms.* (2) credits

#### **Advanced Workshop in Legal Research and Writing, I**

Case reading and analysis, basic language structure and writing skills, manual and computer assisted legal research skills, integration of legal research, analysis and writing, and forms of legal writing, including letter and memorandum writing. *Required first semester for International Exchange & LL.M.s.* (1) credit

#### **Advanced Workshop in Legal Research and Writing, II**

Advocacy writing and related skills through litigation drafting and appellate brief writing. *Required second semester for International Exchange & LL.M.s.* (1) credit

### **LL.M. Degree Programs**

- Comparative Legal Thought
- Dispute Resolution and Advocacy
- Intellectual Property
- General Studies

### **Optional concentrations:**

- Alternative Dispute Resolution
- Corporate, Commercial & Securities Law
- Intellectual Property Law
- International & Comparative Law
- Fashion, Art, Media, & Entertainment Law
- Real Estate Law

## Step 4: Consider your personal and professional goals

### NEW YORK BAR EXAM

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#### Eligibility for Foreign-Educated Attorneys

- Section 520.6 of the Rules of the Court of Appeals for the Admission of Attorneys and Counselors at Law [22 NYCRR 520.6] contains the eligibility requirements for applicants who wish to qualify for the New York State Bar Examination based on the study of law in a foreign country. These requirements are available at the New York Board of Law Examiners [BOLE] website  
<http://www.nybarexam.org/Foreign/ForeignLegalEducation.htm>
- The rules for eligibility for the New York Bar Exam distinguish between those law graduates trained in the common law in a traditional university leading to the LL.B. and those who are not.
- Graduates of the traditional three-year [or more] common law education from countries such as the United Kingdom, Ireland, Australia, Canada, New Zealand and Israel are usually eligible based on that legal education. They usually do not have to take a U.S. LL.M. degree to establish eligibility for the NY Bar Exam but must receive this determination directly from BOLE.
- Those educated in the civil-law tradition or a non-traditional or mixed legal system may qualify for the New York Bar Exam after receiving a U.S. Master of Laws degree with certain requirements, explained below.

NEW YORK BAR EXAMINATION  
[HTTP://WWW.NYBAREXAM.ORG/FOREIGN/FOREIGNLEGALEDUCATION.HTM](http://www.nybarexam.org/foreign/foreignlegaleducation.htm)

See “Evaluation of Foreign Credentials” on next page

# NEW YORK BAR EXAM

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## Evaluation of Foreign Credentials

All **foreign-educated** lawyers – whether eligible based on common law education or through the LL.M. degree -- must submit the **On-Line Request for Evaluation of Foreign Academic Credentials** <https://www.nybarevaluation.org/Intro.aspx>] to get a decision on eligibility for the New York Bar Exam. **Applicants must submit all documentation for review by the prior May 1 for the February exam and by the prior October 1 for the July exam.**

### Note the following for the Required Documentation:

- **You must have your official transcript sent from your home county school[s] DIRECTLY to the Board of Law Examiners.** They will not accept a transcript that your law school gives to you which you forward to the Board of Law Examiners. **You must provide an English language translation** if the transcript is not issued in English; the translation must be by an **official translator**. You can send the translation directly to the Board of Law Examiners.
- You may be asked to “submit a written statement from the competent accrediting agency of your foreign government that the law school or schools you attended were recognized as qualified and approved throughout your period of study.” The BOLE already has this information for many foreign law schools; they will notify you by email after you submit your **“Request for Evaluation of Foreign Legal Credentials.”**
- After your Cardozo graduation, you will also have to submit your official Cardozo transcript, and other documents [the **“Proof of Successful Completion of 24-Credit Program”**]. You will be advised accordingly.

As part of the "on-line evaluation request" you will be given a **BOLE ID number. Use it for all documents you or others submit to the BOLE on your behalf, and for any correspondence with the BOLE.**

See "Degree Requirements" on next page.



# NEW YORK BAR EXAM

## Degree Requirements

If you must establish eligibility for the New York Bar Exam based on an LL.M. degree from an ABA accredited law school in the U.S., the following is a list of Cardozo courses which fulfill these requirements:

<b>Rule 520.6 (3)(vi)(a): Minimum of two semester hours of credit in the history, goals, instruction, value, rules and responsibilities of the United States legal profession and its members</b>			
Cardozo Courses:	<ul style="list-style-type: none"> <li>Professional Responsibility for LL.M. Students (2)</li> <li>Professional Responsibility (2 or 3)</li> </ul>		
<b>Rule 520.6 (3)(vi)(b): Minimum of 2 credits in legal research, writing, and analysis</b>			
Cardozo Courses:	<ul style="list-style-type: none"> <li>Advanced Workshop in Legal Research &amp; Writing I and II (2 total, 1 credit each)</li> </ul>		
<b>Rule 520.6 (3)(vi)(c): Minimum of 2 credits in American legal studies, American legal system or similar course</b>			
Cardozo Courses:	<ul style="list-style-type: none"> <li>Civil Procedure (5)</li> <li>Constitutional Law I and II (3 each)</li> <li>Fundamentals of New York Law (2)</li> <li>New York Practice (2)</li> <li>Introduction to U.S. Law (2)</li> </ul>		
<b>Rule 520.6 (3)(vi)(d): Minimum of 6 semester hours of credit in subjects tested on the New York State bar exam</b>			
Cardozo Courses: <b>(Courses in bold indicate those which are particularly recommended for their relevance to the New York State Bar Exam.)</b>	<ul style="list-style-type: none"> <li>Alternative Business Entities (2)</li> <li>Civil Procedure (5)</li> <li>Commercial Law (4)</li> <li>Conflict of Laws (3)</li> <li>Constitutional Law I or II (3)</li> <li><b>Contracts (5)</b></li> <li><b>Corporations (4)</b></li> <li><b>Criminal Law (3)</b></li> <li>Criminal Procedure I or II (3)</li> <li><b>Evidence (4)</b></li> <li>Family Law (3)</li> <li>Federal Courts (3)</li> <li>First Amendment (3)</li> <li><b>Fundamentals of New York Law (2)</b></li> <li><b>New York Practice (2 or 3)</b></li> <li><b>Property (5)</b></li> <li>Remedies (2)</li> <li>Real Estate Transactions (3)</li> <li><b>Torts (4)</b></li> <li>Trusts and Estates (3)</li> </ul>		
<b>Rule 520.18 (a)(1): Pathway 1 (this can be satisfied before, during, or even after the LL.M program)</b>			
Cardozo Courses:	<ul style="list-style-type: none"> <li>Intro to U.S. Law (2)</li> <li>Adv. Legal Writing &amp; Research (2)</li> <li>Professional Responsibility (2 or 3)</li> <li>Professional Values Workshop for CMs</li> </ul> 6 Required Skills Credits: <ul style="list-style-type: none"> <li>Remedies in the Law (2)</li> <li>Contracts Drafting, Int'l Transactions (2)</li> <li>Clinic or Externship</li> <li>Intensive Transactional Lawyering Program (3)</li> <li>Intensive Trial Advocacy Program (3)</li> <li>Representation in Mediation (2)</li> </ul>		
<b>In addition, the following limits must be adhered to within the 24 credit requirement. Students may exceed these limits but only above and beyond the 24 credit degree requirement.</b>			
<ul style="list-style-type: none"> <li>Maximum of 4 clinical credits</li> </ul>		<ul style="list-style-type: none"> <li>Maximum of 4 credits in Summer Session</li> </ul>	
<b>The following courses do not count toward the 24 credits. Students wishing to enroll in these opportunities may take these credits in excess of the 24 credits:</b>			
LL.M. Thesis	Independent Study	Other <i>i.e. Writing assignments</i>	Study Abroad

# NEW YORK BAR EXAM

## Skills Competency Requirement and Professional Values Bar Admission Requirement

In December 2015, the Court of Appeals adopted Section 520.18 to the Rules for the Admission of Attorneys and Counselors at Law (22 NYCRR 520.18). Under this new provision, applicants seeking admission in New York must establish that they have acquired skills and professional values necessary to competently practice law. Applicants may satisfy this requirement by completing one of five separate pathways described in section 520.18. For applicants who qualify for the bar examination based upon having attended an ABA-approved law school and having satisfied the requirements of section 520.3 or based upon their foreign legal education alone under section 520.6, this requirement will first apply to those who commence their legal studies after August 1, 2016. As to foreign-educated applicants who are required to complete an LL.M. program at an ABA-approved law school in order to sit for the bar examination under section 520.6, the new requirements will apply to those who commence their LL.M. program after August 1, 2018.

### How do I satisfy the skills competency and professional values requirement for admission?

An applicant for admission may satisfy the skills competency requirement by completing one of five pathways contained in Rule 520.18.

Pathway 1 allows an applicant to satisfy the skills competency and professional values requirement by submitting a certification from the applicant's law school confirming that (1) the law school has developed a plan identifying and incorporating into its curriculum the skills and professional values that, in the school's judgment, are required for its graduates' basic competence and ethical participation in the legal profession, and has made this plan publicly available on the law school's website; and (2) the applicant has acquired sufficient competency in those skills and sufficient familiarity with those values.

Pathway 2 permits an applicant to satisfy the skills competency and professional values requirement by submitting proof that the applicant completed 15 credits of practice-based experiential coursework designed to foster professional competency training. Up to 6 of these 15 credits can be earned in law school certified non-credit-bearing summer employment programs, provided those employment opportunities are certified by the law school and satisfy certain other criteria.

Pathway 3 provides that any applicant who has successfully completed the Pro Bono Scholars Program, pursuant to section 520.17 of the Court's Rules for the Admission of Attorneys and Counselors at Law (see 22 NYCRR 520.17), will be deemed to have satisfied the skills competency and professional values requirement.

Pathway 4 allows an applicant to satisfy the skills competency and professional values requirement upon completion of a post-graduate, six-month apprenticeship in a law office in the United States, in a commonwealth or territory of the United States, or in a foreign country, under the supervision of an attorney authorized to practice in the jurisdiction where the work is performed. The apprenticeship can be paid or unpaid. The supervising attorney is responsible for certifying that the apprenticeship satisfied certain criteria.

Pathway 5 provides that an applicant who has been authorized to practice law in another state, or in a U.S. territory or commonwealth or a country outside the United States, and has practiced in that jurisdiction full-time for one year, or part-time for two years, will meet the skills competency and professional values requirement.

## FAQ on RULE 520.18

[HTTP://WWW.NYCOURTS.GOV/CTAPPS/NEWS/SKILLS.PDF](http://www.nycourts.gov/ctapps/news/skills.pdf)

# NEW YORK BAR EXAM

## Pro Bono Requirement

On September 19, 2012, the NY Court of Appeals issued a new requirement for **50 hours of pro bono service** for those applicants seeking admission to the NYS Bar after January 1, 2015. This requirement pertains to any student who passes the New York State Bar Examination on or after July 2014. **The court has determined that the 50 hours of qualifying work may take place in another state or country.**

LL.M candidates may complete their 50 hours of pro bono work anytime from one year before to during or after their LL.M. program of study. Candidates may elect to determine if they have passed the NY Bar Exam before engaging in qualifying pro bono work, but must complete the requirements before applying for admission, which takes place once they receive notice that they have passed the bar.

The rules define qualifying pro bono work as law-related work done on behalf of low-income persons, nonprofits, or government agencies. The student's work must be supervised by an attorney or faculty. The student can satisfy the requirement through certain accredited academic programs, such as clinics/externships, or by doing pro bono work as a summer associate at a law firm. Other pro bono projects, if supervised by an attorney or faculty, may also satisfy the requirement.

Please see the FAQs in the appendix of this publication for further information. The Center for Public Service Law (CPSL) at Cardozo is always available to meet with students about pro bono projects and assist them in meeting these requirements. Click here <https://cardozo.yu.edu/careers/center-public-service-law> to learn more.

FOR A DESCRIPTION OF THE RULE AND ANSWERS  
TO FREQUENTLY-ASKED QUESTIONS SEE THE  
NYS COURT WEBSITE:  
[http://ww2.nycourts.gov/attorneys/probono/  
baradmissionreqs.shtml](http://ww2.nycourts.gov/attorneys/probono/baradmissionreqs.shtml)

### cardozo Programs open to LL.M. students which may count toward satisfaction of the 50 hours:

**Cardozo Clinical Programs:** Divorce Mediation Clinic; Family Court Clinic; Guardianship Clinic; Holocaust Claims Restitution Practicum; Human Rights and Genocide Clinic; Indie Film Clinic; Labor and Employment Law Clinic; Mediation Clinic.

**Field Clinics:** Art Law Field Clinic (those placements in public sector); City of Newark Field Clinic; Consumer Rights Field Clinic; Federal Criminal Litigation Field Clinic; Health Care Reform Field Clinic; Immigration Law Field Clinic; NYC Law Department Appeals Division Field Clinic; Special Education Law and Advocacy Field Clinic; Strategic Policy Advocacy Field Clinic Public Sector Externship Program and NYC Law Department (Trial Divisions)

**Externship Program:** Students work in a government agency, not-for-profit organization, or judicial chambers during a semester or summer and receive academic credit for their work. HOWEVER, please note that the non-classroom credits of these programs DO NOT COUNT toward the 24-credit requirement for NYS Bar exam eligibility.

**Student-Run Pro Bono Projects:** Student-run pro bono projects provide access to justice for many who would otherwise proceed in hearings without the benefit of a trained advocate advocating on their behalf. To qualify, the work must be supervised by an attorney, as defined in the requirement. Current student-run pro bono projects at Cardozo that should fulfill the requirement include Cardozo Disaster Relief Network; Cardozo FIRE; Cardozo Incarcerated MothGer'uids eLaw Project; Courtroom Advocates Project; Uncontested Divorce Project; Veterans' Rights League.

### City-Wide Pro Bono Opportunities for students:

Court Sponsored Volunteer Lawyer for a Day on Consumer Debt Cases – Students provide limited representation for unrepresented consumer debtors in Civil Court.  
[http://www.nycourts.gov/attorneys/volunteer/vap/  
program\\_descriptions.html](http://www.nycourts.gov/attorneys/volunteer/vap/program_descriptions.html)

City Bar Justice Center – Pro bono projects assisting volunteer attorneys on Bankruptcy and Foreclosure matters.  
<http://www2.nycbar.org/citybarjusticecenter/index.php>

Probono.net – The clearinghouse to connect law students to pro bono projects: [www.probono.net](http://www.probono.net)

# Step 4: Consider your personal and professional goals

## BREADTH AND DEPTH

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**Ask yourself the following questions:**

- How many credits will you have left outside of required coursework?
- Is there a particular area of the law you wish to know more about, either because you practiced it before or because you think you might want to practice in the future?

**Breadth: Choose courses from a wide area of subjects of law and legal practice, without getting too deep into any one area.**

- Administrative Law
- Antitrust
- Bankruptcy
- Conflict of Laws
- Constitutional Law
- Copyright or Trademark
- Corporations
- Corporate Finance
- Corporate and Partnership Tax
- Criminal Procedure
- Debtors' & Creditors' Rights
- Design Law
- Employment Law
- Environmental Law
- Evidence
- Fashion Law
- Family Law
- Federal Courts
- Federal Income Taxation
- Media Law
- Negotiations, Theory & Skills
- Professional Responsibility
- Real Estate
- Secured Transactions
- Securities Regulation
- Sports Law
- Trusts and Estates

**Depth: Use your remaining credits to specialize in one or two areas of practice which interest you, such as:**

- Constitutional Law & Rights
- Corporate and Business Law
- Family & Matrimonial Law
- Immigration Law
- Litigation
- Property and Real Estate
- Creative Industries & FAME
- Intellectual Property

# Step 5: Gather the Materials You Will Need

## Example of LL.M. Course List

CARDOZO SCHOOL OF LAW																
Key: <b>Perm</b> = Permission of the Instructor Required <b>Primary Project:</b> E = Exam, THE = Take-Home Exam, P = Paper, O = Other LL.M. Concentration: <b>GSA</b> = General Studies, <b>ADR</b> , <b>GSC</b> = General Studies, Corporate Concentration; <b>GSI</b> = General Studies, International and Comparative Law, <b>IP</b> = Intellectual Property; <b>CLT</b> = Comparative Legal Thought; <b>DRA</b> = Dispute Resolution & Advocacy <b>Cap</b> = Maximum enrollment. Enrollment caps are provided as a general guide. They are subject to change. <b>TBD</b> = To Be Determined; <i>Classes in italics are planned but not definite.</i> See individual course descriptions for corequisites, prerequisites, and other essential information.																
Course	Professor	Credits per Term	Year-Long	Perm	Cap	Meeting Days/Times	IP	GSIP	GSA	GSC	GSI	CLT	DRA	Primary Project	NY Bar Subdivision 520.6 (3)(vi) satisfied	Comments
Sample Course	Cardozo	3			125	COURSE MEETS ALL DAYS AND TIMES INDICATED IN THIS BOX: M, W, Th 10:00 - 10:50 AM	IP				GSI			E	a	PLEASE BE SURE TO READ THESE COMMENTS

**REFER TO THE COURSE SCHEDULE TO SELECT YOUR COURSES, PAYING ATTENTION TO THE KEY INDICATORS ON TOP.**

**Course Descriptions** can be found on Cardozo's Office of the Registrar web page at <https://cardozo.yu.edu/students/office-registrar/course-registration-information-and-policies>

## Sample Registration Info Packet

### *Cardozo School of Law Course Descriptions*

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*These are the course descriptions for all the courses currently in the Cardozo catalogue. Not every course is offered every semester or every year. Where multiple professors teach different sections of a given course, the professors' names are separated by a comma and, in some cases, separate course descriptions are provided. Where two professors co-teach a class, the professors' names are separated by a slash.*

**ADMINISTRATIVE LAW**  
 Course Number: LAW 7521  
 Professor: Herz, Norris, Shaw  
 Credits: 3  
 Pre/Corequisite: None

The Constitution suggests that Congress, the President, and the courts govern in the United States. In reality, however, we live in the "administrative state": individuals and firms (and, thus, most clients) are most immediately and significantly affected not by the actions of Congress, courts, or the President, but rather by those of administrative agencies. This course will introduce the institutions, procedures, and theories of the administrative state. We will explore the constitutional foundations of the modern administrative state, the authority of the president to dictate or influence agency activity, congressional oversight of agencies, the procedural and substantive constraints on agency rulemaking and adjudication, and the scope and availability of

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# Step 5: Gather the Materials You Will Need

## Course Schedule Blocks

**The Fall 2022 Course Block Schedule is available on the Cardozo Registrar's website at**

<https://cardozo.yu.edu/students/office-registrar/course-registration-information-and-policies>

This is where you can see all the courses listed by day of the week and meeting time so you can make sure courses you choose do not conflict.

### Class Locations

Classroom locations are noted on the course schedule blocks.

Please note the following guide to classroom locations:

102: First Floor

204, 205, 206, 211: Second Floor

303, 304: Third Floor

407, 420, 423, 424, 425: Fourth Floor

5 Sem: Fifth Floor Seminar Room

9 Sem: Ninth Floor Seminar Room

1147: Eleventh Floor

Students are advised to check bulletin boards on the first day of classes to verify classroom locations.

## Final Exam Schedule

Most final exams are given over a two-week period at the end of the fall and spring semesters. A tentative examination schedule is distributed with registration materials. This schedule is subject to change and students should not make travel plans or other inflexible plans for any time during the exam period. The final for Introduction to U.S. Law is given in October in the fall semester and March in the spring semester.

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**The Tentative Final Exam Schedule** can be found on the Cardozo Registrar's website at

<https://cardozo.yu.edu/students/office-registrar/course-registration-information-and-policies>.

It is helpful to review this when selecting courses to make sure that you do not have more than one exam per day during the final exam period.

Cardozo follows a strict policy regarding rescheduling final exams. Students who have a morning and afternoon exam on the same day will not be permitted to reschedule either exam. See the Cardozo Student Handbook for the policy regarding rescheduling final exams, and plan your schedule accordingly.

Teacher evaluations (optional) on file at the circulation desk at the library

## Step 6: Plan Out Your Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:54					
9:00-9:54					
10:00-10:54					
11:00-11:54					
12:00-1:21 (12:00-12:54 on Friday)	MAKE-UP HOUR		MAKE-UP HOUR		
1:30-2:24 (1:00-1:54 on Friday)					
2:30-3:51					
4:00-6:05					
6:10-8:15					

## Step 6: Plan Out Your Schedule - continued

List the courses you wish to take.

	<b>Course Name</b>	<b>Number of Credits</b>
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
	<b>Total Credits:</b>	



# Step 7: Prioritize Your Registration Requests

- The course scheduling program will process requests based on the PRIORITY you give your course requests (1st request gets highest priority, 2nd request gets 2nd highest priority, etc.).
- The course scheduling program will read your request for Alternate Course #1 if it cannot satisfy your request for Primary Request #1. If you do get into Primary Request #1, the course scheduling program will move directly to Primary Request #2.

## EXAMPLE

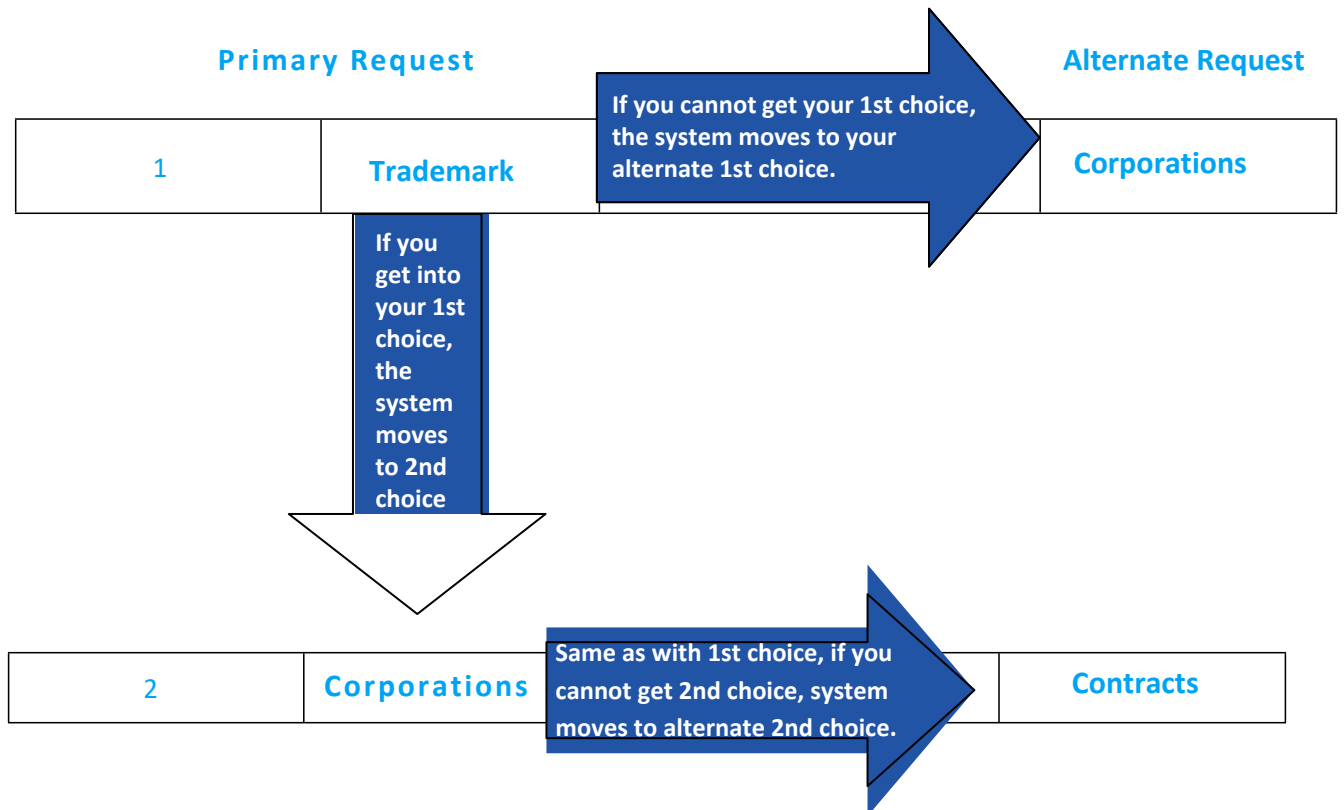
Prioritized Course Choices

First Choice: Trademark

Second Choice: Corporations

Third Choice: Contracts

## Order of Preference



# Step 7: Prioritize Your Registration Requests

## Registration Request Strategies

- List courses in preference order. Use higher priority spaces (1, 2 and 3) for the courses you want most or those that are most likely to close.
- Place the hardest-to-get courses at the beginning. Courses that may fill up more quickly than others will be advanced intellectual property, corporate law, and dispute resolution courses. **Look at course limit numbers** to get a sense of the harder courses to get.
- Put your first course in Primary Choice #1 position.
- Place your second choice in the Alternative #1 position **AND** the Primary Choice #2 position.

**Example:**

**First Choice: Trademark    Second Choice: Corporations    Third Choice: Contracts**

- |                                 |                                  |
|---------------------------------|----------------------------------|
| 1. Primary Choice: Trademark    | Alternative Choice: Corporations |
| 2. Primary Choice: Corporations | Alternative Choice: Contracts    |
| 3. Primary Choice: Contracts    | Alternative Choice: Next choice  |

## Course Registration Worksheet Example

If you want to take a course but don't have a preference for section, list the course as a Primary Choice and as an Alternate Choice.

	Primary Course Name	Number Credits	Alternate Course Name	Number of Credits
1	International Trade	2	Entertainment and Media	2
2	Entertainment and Media Law	2	Trademark	3
3	Trademark	3	Copyright	3
4	Copyright	3	Advanced Workshop	1
5	Advanced Workshop	1	Introduction to US Law	3
6	Introduction to US Law	3		

# Registration for Exchange Students

## LIST YOUR PRIMARY AND ALTERNATE SELECTIONS IN ORDER OF PREFERENCE

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Use the following worksheet to list your courses in order of preference.

	Primary Course Name	Number of Credits	Alternate Course Name	Number of Credits
1				
2				
3				
4				
5				
6				
7				

**Total Credits:**

Here is a second worksheet in case you need it:

	Primary Course Name	Number of Credits	Alternate Course Name	Number of Credits
1				
2				
3				
4				
5				
6				

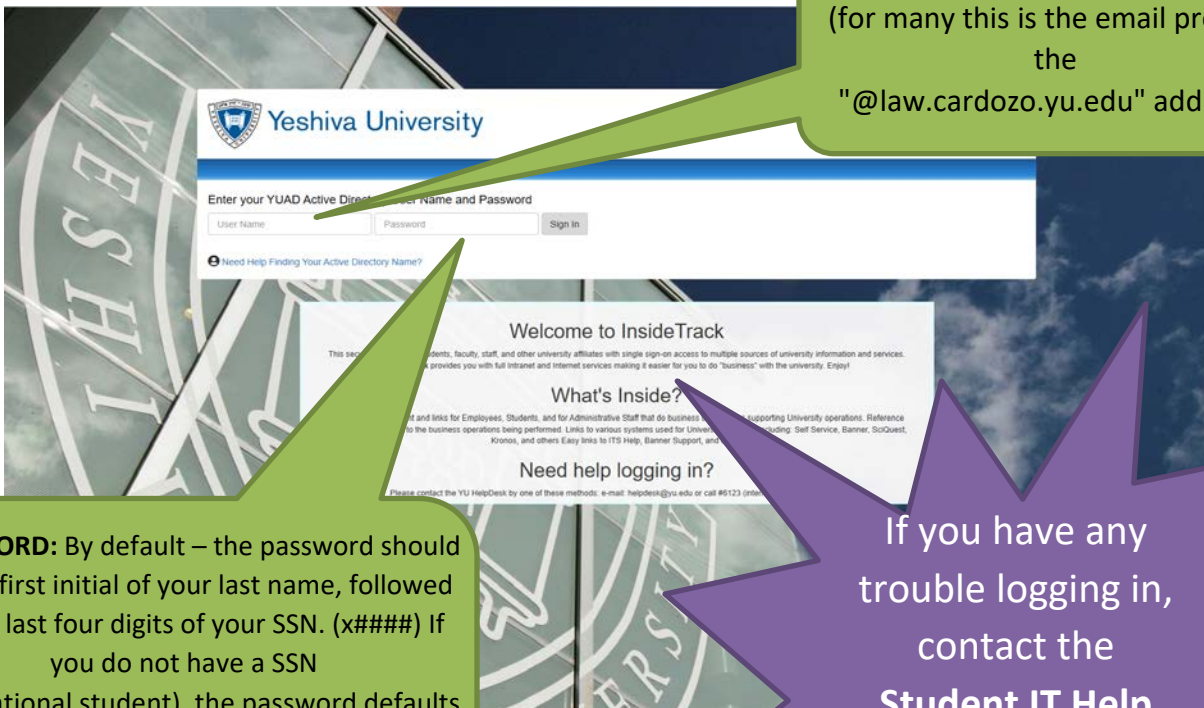
**Total Credits:**

Signature: \_\_\_\_\_

# COURSE SELECTION

## LOG INTO INSIDE TRACK TO ACCESS THE BANNER REGISTRATION SYSTEM

To log into Inside Track, visit <https://insidetrack.yu.edu>

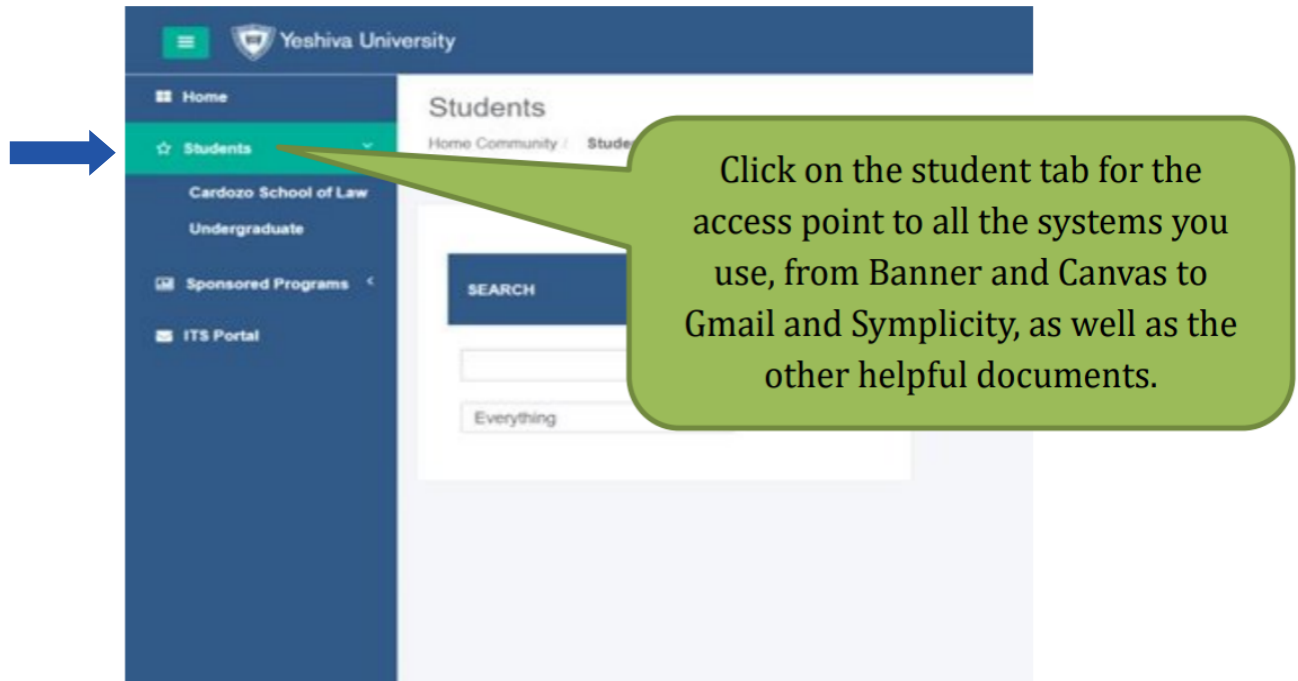


**USERNAME:** Active Directory name (for many this is the email prefix of the "@law.cardozo.yu.edu" address).

**PASSWORD:** By default – the password should be the first initial of your last name, followed by the last four digits of your SSN. (x####) If you do not have a SSN (international student), the password defaults to the first initial of your last name, followed by the last four digits of your BANNER ID.

If you have any trouble logging in, contact the Student IT Help [helpdesk@yu.edu](mailto:helpdesk@yu.edu)

# ACCESSING BANNER SELF-SERVICE (MyYU) THROUGH INSIDE TRACK



## Cardozo School of Law

Home Community / Students / Cardozo School of Law



# SUBMITTING YOUR COURSE REQUESTS

Personal Information **Student** Employee Services Financial Aid

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

## Student and Financial Aid

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**Need Help?**  
CLICK HERE TO EMAIL A REPRESENTATIVE

**Update Cell Phone Number for Emergency Notification - YU Alert**  
CLICK HERE TO UPDATE CELL PHONE

**Connect to DegreeTrack (BETA) - (Use Your YUAD login or log in through insidetrack.yu.edu)**  
Students can view their academic progress, plan ahead, calculate their GPA and consider other majors. Available NOW for undergraduates and students in the Einstein MD, PhD and CRTS/MSL programs, and the Wurzelier MSW program. Other programs coming soon!

**Admissions**  
Apply for Admission or Review Existing Applications

**Registration**  
Check your registration status, class schedule and add or drop classes

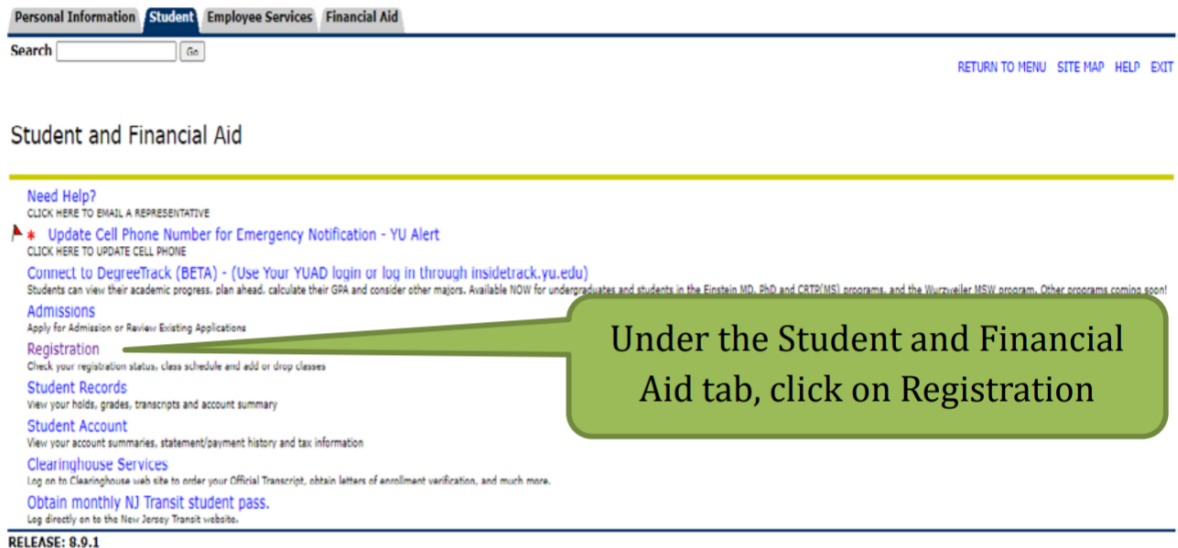
**Student Records**  
View your holds, grades, transcripts and account summary

**Student Account**  
View your account summaries, statement/payment history and tax information

**Clearinghouse Services**  
Log on to Clearinghouse web site to order your Official Transcript, obtain letters of enrollment verification, and much more.

**Obtain monthly NJ Transit student pass.**  
Log directly on to the New Jersey Transit website.

RELEASE: 8.9.1



Under the Student and Financial Aid tab, click on Registration

Personal Information **Student** Employee Services Financial Aid

Search  Go

RETURN TO MENU SITE MAP HELP EXIT

## Registration

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**On-Demand Complete Undergraduate (BA/BS) Course Schedule for Men (YC, Sy Syms, UTS)**<-- accessible ON CAMPUS only  
Grouped by Subject. Including select Graduate Courses and registration instructions and restrictions where applicable. Please allow a few seconds for the schedule to load.

**On-Demand Complete Undergraduate (BA/BS) Course Schedule for Women (Stern/Core, Sy Syms)**<-- accessible ON CAMPUS only  
Grouped by Subject. Including select Graduate Courses and registration instructions and restrictions where applicable. Please allow a few seconds for the schedule to load.

**CSL Course Selection Worksheet** <-- Cardozo students, click here

Select Term

Add or Drop Classes

Printer Friendly Student Schedule  
One Page Display of the Student Schedule

Look Up Classes

Change Class Options

Week at a Glance

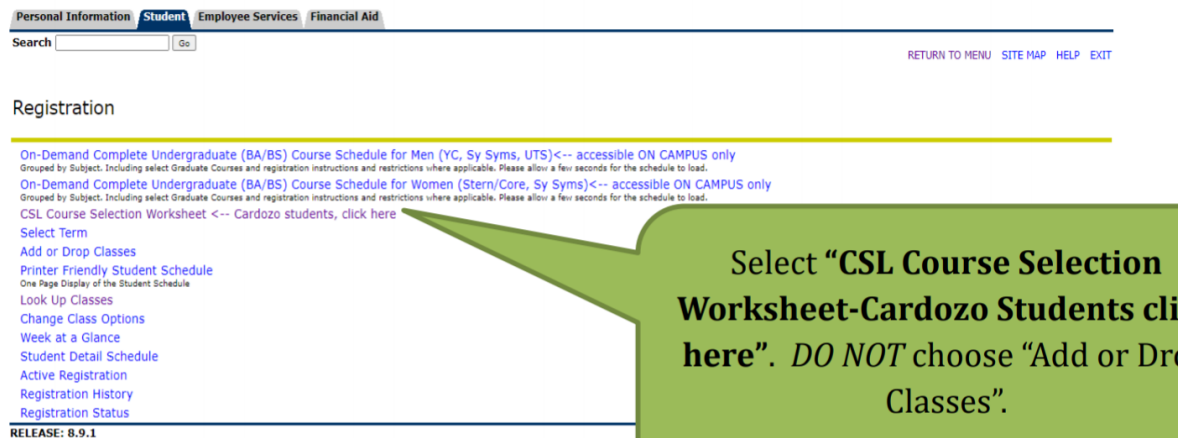
Student Detail Schedule

Active Registration

Registration History

Registration Status

RELEASE: 8.9.1



Select "CSL Course Selection Worksheet-Cardozo Students click here". DO NOT choose "Add or Drop Classes".

# **SUBMITTING YOUR COURSE REQUESTS (CONTINUED)**

# SUBMITTING YOUR COURSE REQUESTS (CONTINUED)

## COVID ACKNOWLEDGEMENT

You will be asked to agree to a COVID policy acknowledgment before you will be permitted to move forward with your course selection.

## TERM

It is important that you make sure you have selected the correct semester term before proceeding with course selection. *Please note, there is an additional term called "Fall 2022 Zman" which refers to a different Yeshiva campus. Please make sure to choose the **regular Fall 2022 term**.*

## COURSE SELECTION WORKSHEET

**NOTE: IF THIS PAGE DOES NOT LOAD CORRECTLY, PRESS THE SUBMIT BUTTON AT THE BOTTOM OF THE PAGE. THIS WILL REBUILD THE PAGE FOR YOU**

Add Course/Alternates below.

You may select up to 10 courses/alternates. Enter your choices in **PREFERENCE ORDER**.

To add a course selection, choose a course from the *Find a class* drop down box. The Course Reference Number (CRN) will populate once you have made your selection. The cursor should move to the alternate box. If you do not wish to make an alternate selection for this choice, use your mouse to click in the next CHOICE box.

You can also move around the form using the TAB key on your keyboard.

Once you have made your selections of courses/alternates, click on the **SUBMIT** button at the bottom of the form. Your course selections will then appear on this page.

If you have previously submitted courses, they will appear below. To delete previously submitted courses, select **DELETE** from the *ACTION* drop down box, and then press **SUBMIT** at the bottom of the page.

To RE-ORDER your previously submitted selections, choose the new preference number from the drop down box in the "#" column, next to the action box. Press **Submit** at the bottom of the page.

To completely substitute a choice, choose the new course/alternate from the add course section, for the appropriate preference number. Press **Submit** at the bottom of the page.

*For example, if you want to change your 3rd choice, enter the new choice in the CRN box for "choice3".*

If you experience any difficulties with this form, please contact the Office of the Registrar at 646-592-6280 or by email at [cardozoregistrar@yu.edu](mailto:cardozoregistrar@yu.edu), or click on the "Need Help" link at the top of the page.

ARE YOU GRADUATING AFTER COMPLETING THE Fall 2021 TERM?

**\*\* YOU HAVE NOT SUBMITTED ANY COURSE SELECTIONS \*\***

Add Course/Alternate:

	CRN	COURSE
CHOICE 1	15174	Alternative Business Entities LAW 7039 SECTION: A T 4:00pm-5:54pm
ALTERNATE 1	15204	Child Abuse/Gender Based Viol LAW 7715 SECTION: A R 6:00pm-7:54pm
	<i>Find a class:</i>	<input type="button" value="v"/>
CHOICE 2		
ALTERNATE 2		
	<i>Find a class:</i>	<input type="button" value="v"/>
CHOICE 3		
ALTERNATE 3		

Select a primary and alternate choice by entering the CRN in the boxes under the "CRN" column or by selecting a course from the "find a class" drop down menu.



# SUBMITTING YOUR COURSE REQUESTS (CONTINUED)

When finished, select “submit” at the bottom left-hand side of the worksheet.

CHOICE 6					
ALTERNATE 6					
	Find a class:				▼
CHOICE 7					
ALTERNATE 7					
	Find a class:				▼
CHOICE 8					
ALTERNATE 8					
	Find a class:				▼
CHOICE 9					
ALTERNATE 9					
	Find a class:				▼
CHOICE 10					
ALTERNATE 10					
	Find a class:				▼
Submit		RESET			

Once you hit submit, you will see your current course selections above the worksheet (see below). You may make changes to your work sheet until the end of the course selection period for your class (i.e. 3L/LLM or 2L)

Once you hit submit, you will see your current course selections above the worksheet (see below). You may make changes to your work sheet until the end of the course selection period for your class (i.e. 3L/LLM or 2L)

ARE YOU GRADUATING AFTER COMPLETING THE Fall 2021 TERM? NO ▼

Your current course selections:

ACTION	#	CHOICE	ALTERNATE
-no action- ▼	1 ▼	15174 Alternative Business Entities LAW 7039 SECTION: A T 4:00pm-5:54pm Lauris Rall	15204 Child Abuse/Gender Based Viol LAW 7715 SECTION: A R 6:00pm-7:54pm Shannon G. Lucey
-no action- ▼	2 ▼	15204 Child Abuse/Gender Based Viol LAW 7715 SECTION: A R 6:00pm-7:54pm Shannon G. Lucey	15175 Business Immigration Law LAW 7419 SECTION: A W 4:00pm-5:54pm Michael J. Wildes
-no action- ▼	3 ▼	15195 Advanced Legal Research LAW 7790 SECTION: D M 8:30am-9:51am Hunter D. Whaley	15294 Advanced Legal Research LAW 7790 SECTION: B W 6:00pm-7:21pm Ingrid A. Mattson

Add Course/Alternate:

	CRN	COURSE			
CHOICE 1					
ALTERNATE 1					
	Find a class:				▼
CHOICE 2					
ALTERNATE 2					
	Find a class:				▼
CHOICE 3					
ALTERNATE 3					
	Find a class:				▼
CHOICE 4					
ALTERNATE 4					
	Find a class:				▼

In the example above, you could add additional choices by simply adding courses to choice – 4 and alternate 4 on the worksheet and clicking submit.

# SUBMITTING YOUR COURSE REQUESTS (CONTINUED)

To change one of your selections, you have to first select “delete” from the drop-down menu under the “action” column and click “submit” at the bottom of the worksheet. This will delete both the choice and the alternate. You can then go back to the worksheet and add a choice and alternate course.

In the example below, choice 1/alternate 1 is being deleted. You would then go back to the worksheet and select another choice 1 and alternate 1 and click “submit”. Even if you are only changing one of the courses (i.e. you want to change choice 1 but not alternate 1), you need to delete the entire row, select a new course for choice 1, and then re-select the same course for alternate 1. Always remember to click “submit”.

ARE YOU GRADUATING AFTER COMPLETING THE Fall 2021 TERM?

Your current course selections:

ACTION	#	CHOICE	ALTERNATE
DELETE	1	15174 Alternative Business Entities LAW 7039 SECTION: A T 4:00pm-5:54pm Lauris Rall	15204 Child Abuse/Gender Based Viol LAW 7715 SECTION: A R 6:00pm-7:54pm Shannon G. Lucey
-no action-	2	15204 Child Abuse/Gender Based Viol LAW 7715 SECTION: A R 6:00pm-7:54pm Shannon G. Lucey	15175 Business Immigration Law LAW 7419 SECTION: A W 4:00pm-5:54pm Michael J. Wildes
-no action-	3	15195 Advanced Legal Research LAW 7790 SECTION: D M 8:30am-9:51am Hunter D. Whaley	15294 Advanced Legal Research LAW 7790 SECTION: B W 6:00pm-7:21pm Ingrid A. Mattson

Add Course/Alternate:

	CRN	COURSE
CHOICE 1		
ALTERNATE 1		
	Find a class: <input type="text"/>	
CHOICE 2		
ALTERNATE 2		
	Find a class: <input type="text"/>	

**It is recommended that you print a copy of your submission for your records.** After the program has run you will get an email from the Office of the Registrar that you can access Banner to see what classes you were enrolled in.

**REMEMBER:** You should **list a few extra courses** just in case some of the courses you most want are closed.

**Double-check your submission for accuracy!** For courses with more than one section, such as Pretrial Practice, be sure you sign up for the section you want. If you accidentally enroll in the wrong section, you will need to wait until add/drop to try to fix it. You should do a class search in Self-Service Banner before entering your course preferences to make sure you have the correct CRN's for each course you wish to take.

**Last, the registration process will not register you for courses that overlap in time, even if the overlap is minimal!** Keep this in mind when you are selecting your course preferences.

## If You Require Assistance...

If you require assistance with course planning, you should contact the Office of Graduate and International Programs by e-mailing [pamela.serota@yu.edu](mailto:pamela.serota@yu.edu).

If you encounter any problems with registering via the [Banner website](#), you should contact the Office of the Registrar by emailing [cardozoregistrar@yu.edu](mailto:cardozoregistrar@yu.edu).

If your question concerns a [Financial hold](#), you should contact the Office of Student Finance by emailing [clfinaid@yu.edu](mailto:clfinaid@yu.edu).

These offices are open between 9:00 a.m. and 5:30 p.m. Monday - Thursday and 9:00 a.m. - 2:30 p.m. on Fridays.

# APPENDIX

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## LIST OF APPENDICES

**Comparative Legal Thought LL.M. Program Worksheet**

**Intellectual Property LL.M. Program Worksheet**

**Dispute Resolution and Advocacy LL.M. Program Worksheet**

**General Studies LL.M. Program Worksheet**

**General Studies Concentration Options**

**LL.M. FAQs Regarding the NYS Bar "50 Hour Rule" on *pro bono***

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## PROGRAM REQUIREMENTS WORKSHEET

### COMPARATIVE LEGAL THOUGHT LL.M.

#### REQUIRED CREDITS

- 27 credit total
- 12 credit minimum in Comparative Legal Thought coursework
- Completion of 3-credit thesis under faculty supervision in second semester of study (does not count towards Bar requirements)

#### NEW YORK BAR REQUIREMENTS FOR LAWYERS EDUCATED OUTSIDE THE U.S.

- Introduction to U.S. Law (2 credits)
- Advanced Workshop in Legal Research and Writing I and II (2 credits)
- Professional Responsibility (2-3)
- Minimum 6 credits in NYS Bar Subjects [see page 9]

#### COMPARATIVE LEGAL THOUGHT ELECTIVE COURSES

- Advanced Criminal Law (3)  
Advanced Human Rights & Genocide Clinic (4)  
Advanced Jewish Law (2) +  
Authority & Liberty (2)  
Citizenship, Equality & Int'l Human Rights (2)  
Comparative Constitutionalism (3) +  
Comparative Corporate Governance (2)  
Comparative First Amendment (1)  
Comparative Law (3)  
Comparative Remedies (1)  
Concepts of Justice (2)  
Constitutional & Statutory Interpretation (3)  
Constitutional Interpretation (2)  
Con Law I (3)  
Con Law II (3)  
Contemporary Conflicts & the Law (3)  
European Union Law (2)  
Family Law (3)  
First Amendment (3)  
Forensic Psychiatry & Psychology (2)  
From Socrates to Dr. Spock:  
Treason, Sedition & Protected Speech (2)  
History of Western Law (3)  
Human Rights & Genocide Clinic (4)  
Human Rights in Law, History & Philosophy (2)  
International Dispute Resolution (2)  
International Law (4)  
Intro to Jewish Law (3) +  
Jewish Law & Contemporary Legal Issues (3) +  
Jurisprudence (3)  
Law & Film (2)  
Law & Literature (2 or 3) +  
Law & Psychology (2)  
Law & Justice: Liberalism & Its Critics (2)  
Law & Religion (2) +  
Law of War & Contemporary Conflicts (3)  
Law, Ethics & Psychoanalysis (2)  
Liberal Jurisprudence & Its Challenges (2)  
Maimonides: Law & Philosophy (1)  
Multiculturalism & the Human Rights of Women (1)  
Neuroscience & the Law (2)  
Political Philosophy & Jewish Law (2)  
Psychoanalysis and the Law (2) +  
Sexual Orientation, Gender & the Law (2)  
Legal & Social Status of Jews in the Classical Era & the Shaping of Jewish Identity: between Israel & the Diaspora (1)  
Theories of Punishment (2)  
Transitional Justice & Accountability (2)  
Vichy France, Europe, and the Holocaust:  
The Spoliation and Restitution Dimension (2)  
*Courses listed with "+" fulfill concentration in Jewish Law.*

## PROGRAM REQUIREMENTS WORKSHEET

### INTELLECTUAL PROPERTY LL.M.

#### REQUIRED CREDITS

- 24 credit total- **26 credits for foreign-educated LL.M students to meet NYS BAR requirements**
- 14 credit minimum in IP coursework

#### REQUIRED COURSES

- At least **two** of these three IP Courses: **Copyright (3 credits); Patent (3 credits); Trademark (3 credits)**
- Full-time students are required to take at least one of the required courses (preferably 2) in the first semester of study. *A student can request a waiver of the basic course requirement by making a request in writing to the Asst. Dean for Graduate and International Programs. To qualify for a waiver, a student must have taken an equivalent course in law school within the past 5 years. Students who receive a waiver must still complete 14 credits in IP and related coursework.*

#### NEW YORK BAR REQUIREMENTS FOR LAWYERS EDUCATED OUTSIDE THE U.S.

- Introduction to U.S. Law (2 credits)
- Advanced Workshop in Legal Research and Writing I and II (2 credits)
- Professional Responsibility (2-3)
- Minimum 6 credits in NYS Bar Subjects [see page 9]

#### INTELLECTUAL PROPERTY ELECTIVE COURSES

Advanced Topics in Copyright (1)	Independent Research (1 or 2)
Advanced Filmmakers Legal Clinic (2)	Information Governance Law (2)
Advanced Tech Startup Clinic (2)	Intellectual Property & Info Law Colloquium (2 or 3)
Advertising Law (3)	Intellectual Property Enforcement (2)
Antitrust & Intellectual Property (2)	Intellectual Property Externship (2)
Antitrust (2 or 3)	Intellectual Property Externship Seminar (1)
Antitrust, IP and the High-Tech Economy (3)	International Law (2)
Art Law (2)	Internet Law I (3)
Art Law Field Clinic/Sem (Visual & Performing Arts FC) (4)	Internet Law II (2)
Collective Bargaining & Negotiation, Sports & Entertainment (2)	International Trade (2)
Communications Law (3)	IP Business & Transactional Law (2)
Creativity, Innovation & Intellectual Property (2)	Law of Surveillance (2)
Cultural Heritage (2)	LLM Thesis (3)
Design Law (2)	Media Law (2)
Electronic Commerce (2)	Music Law (2)
Entertainment Law (2)	Patent Law Practice (2)
Entertainment & Media Law (2)	Advanced Patent Law (2)
Fashion Law (3)	Patent Practicum (2)
Fashion Law Drafting/IP Licensing & Drafting (2)	Patent Law Summer Intensive (1 or 2)
Fashion Law Practicum (2)	Privacy Law (3)
Film Makers Legal Clinic (5)	Privacy Law Seminar (2)
First Amendment (3)	Startup Law (2)
First Amendment, the Press & the Democratic Order (3)	Social Media Law (2)
Governing in the Electronic Age (2)	Taxation of Intellectual Property (2)
Holocaust Claims Restitution Practicum (1)	Tech Startup Clinic (4)
	Technology Licensing Agreements (2)
	Technology Policy Seminar (2)

## **PROGRAM REQUIREMENTS WORKSHEET**

### **DISPUTE RESOLUTION AND ADVOCACY LL.M.**

#### **REQUIRED CREDITS**

- 24 credit total
- 14 credit minimum in Dispute Resolution and Advocacy coursework
- Completion of paper earning a “B” or higher, focusing on topic in ADR, which may be satisfied by:
  - Scholarly paper for a course or independent study of at least 20 pp.
  - Substantive memoranda, draft opinions or briefs for a course, clinic, or externship (at least 20 pp).
  - Students are responsible to get faculty advanced approval and confirmation that writing requirement has been satisfied.
- Participation in an externship, internship, clinical or practical program related to ADR

#### **NEW YORK BAR REQUIREMENTS FOR LAWYERS EDUCATED OUTSIDE THE U.S.**

- Introduction to U.S. Law (2 credits)
- Advanced Workshop in Legal Research and Writing I and II (2 credits)
- Professional Responsibility (2-3)
- Minimum 6 credits in NYS Bar Subjects [see page 9]

#### **DISPUTE RESOLUTION AND ADVOCACY ELECTIVE COURSES**

ADR in the Workplace (3)	Interviewing & Counseling (1)
ADR Writing Seminar (2) +	Intro to Mediation (2)
Anatomy of an Appeal (1)	Negotiation (2 or 3) +
Arbitration Law: Theory & Practice (2)	New York Evidence in Theory & Practice (2)
Collaborative Family Law (1)	New York Practice (2 or 3)
Conflict of Laws (3)	NYS AG Field Clinic/Seminar
Dispute Resolution Processes (2)	Pretrial Practice (3)
Divorce Mediation (2 or 3)	Professional Responsibility (2 or 3)
E-Discovery (2)	Representation in Arbitration (1)
Ethics in Criminal Advocacy (3) +	Representation in Mediation (2)
Ethics in Litigation (2)	The Justice Gap (2) +
Evidence (4)	Trial Advocacy, Intro (2)
Federal Courts (3)	Trial Advocacy, Advanced (2)
International Commercial Arbitration (2)	Youth Justice Theory and Practice (2)

#### ***Courses listed with “+” fulfill Writing Requirement.***

<b>EXPERIENTIAL REQUIREMENT OPTIONS</b>	
ADR Writing Seminar (2)	Art Law Field Clinic (Visual & Performing Art Field Clinic) (4)
Adv. Mediation Practicum (2)	Consumer Rights Field Clinic (4)
Divorce Mediation Clinic (3)	Dept of Financial Services Field Clinic (4)
Human Rights Clinic (6)	Health Care Reform Field Clinic (4)
Mediation Clinic (3)	Immigration Law Field Clinic (4)
Tech Startup Clinic (4)	NYC Law Dept: Appeals Division Field Clinic (4)
Intensive Trial Advocacy (ITAP) (3)	Heyman-ACCA In-House Counsel Externship (3)
Representation in Mediation (2)	Intellectual Property Externship (3)
Mainzer Family Defense Clinic (5)	Public Sector Externship (3)
NYC Law Dept: Labor & Employment Div Field (4)	Private Sector Externship (3)
Clinic Special Education Law & Advocacy Field (4)	Real Estate Externship (3)
Clinic Tax Law Field Clinic (4)	
ADR Field Clinic (4)	

***Pro Bono opportunities fulfill this experiential requirement only where there is a minimum of sixty (60) contact hours certified by a project leader or supervisor.***

## PROGRAM REQUIREMENTS WORKSHEET

### GENERAL STUDIES LL.M.

#### REQUIRED CREDITS

- 24 credits total

#### NEW YORK BAR REQUIREMENTS FOR LAWYERS EDUCATED OUTSIDE THE U.S.

- Introduction to U.S. Law (2 credits)
- Advanced Workshop in Legal Research and Writing I and II (2 credits)
- Professional Responsibility (2-3)
- Minimum 6 credits in NYS Bar Subjects [see page 9]

#### REQUIRED COURSES

Students who choose a General Studies LL.M program may take any of the J.D curriculum courses to satisfy the 24 credit requirement. This program of study offers you the flexibility to take the breadth of courses from a wide area of subjects of law and legal practice without getting too deep into any one area.

#### OPTIONAL CONCENTRATIONS

Students in the General Studies LL.M. program may, *but are not required to*, select a concentration in one of the following areas below. **All concentrations require a minimum of 10 credits.** Students may choose to take more than 10 credits in their concentration area.

#### CONCENTRATION OPTIONS

- **Alternative Dispute Resolution**
- **Corporate Commercial and Securities Law**
- **Intellectual Property Law**
- **International and Comparative Law**
- **Fashion, Arts, Media, and Entertainment Law (FAME)**
- **Real Estate Law**



**LL.M. in GENERAL STUDIES**  
**CONCENTRATION in ALTERNATIVE DISPUTE RESOLUTION**  
**Minimum of 10 credits required from the courses listed below**

Domestic Commercial Arbitration (2)  
International Commercial Arbitration (2)  
International Arbitration Practicum (1)  
LLM Moot Court Competition (1)  
Interviewing & Counseling (1)  
Divorce Mediation (3)  
Intro to Mediation (2)  
Representation in Mediation (2)  
Negotiation (2)  
ADR in the Workplace (3)  
Dispute Resolution Processes (2)  
International Dispute Resolution (2)  
ADR Field Clinic (4)  
Advanced Mediation Practicum (2)  
ADR Writing Seminar (2)  
Collaborative Family Law (1)  
Collective Bargaining & Negotiation in Sports Entertainment (2)  
Divorce Mediation Clinic (3)  
Securities Arbitration Clinic (8)  
Ethics in Litigation (2)  
Evidence (4)  
NY Evidence in Theory & Practice (2)  
NY Practice (3)  
NYS AG Field Clinic/Seminar (7)  
Pretrial Practice (3)  
Professional Responsibility (2-3)

**LL.M. in GENERAL STUDIES**  
**CONCENTRATION in CORPORATE COMMERCIAL & SECURITIES**  
**Minimum of 10 credits required from the list below**  
[from required and elective courses]

**REQUIRED COURSES**

**Corporations (4)**  
**Corporate Finance (3)**

**ELECTIVE COURSES**

Advising Boards of Directors, Corporate Governance in Practice (2)	Electronic Commerce (2)
Alternative Business Entities: LLC's, Partnerships & Antitrust (1)	Environmental Concerns in Corp Trans (2)
Bankruptcy (3)	Essential Business Concepts for Lawyers
Bankruptcy Law: Debtors & Collectors Rights (3)	Ethics for the Business Attorney (2)
Business Reorganizations (2)	Federal Income Tax (4)
Business Torts (2)	Global Corporate Compliance (2 or 3)
Business Trusts (3)	Hedge Fund Law (2)
Charity Governance (2)	International Business Transactions (2)
Commercial Law (4)	International Commercial Arbitration (2)
Comparative Corporate Governance (2)	International Tax (2)
Compliance in Financial Institutions (3)	International Trade (2)
Consumer Bankruptcy (3)	Law of Non-Profit Organizations (2)
Consumer Rights FC/Seminar (4)	Mergers & Acquisitions (3)
Corporate Criminal Liability & the FCPA (2)	New Insolvency Frontiers (2)
Corporate Fraud/Whistleblower Statutes (2)	Private Equity (2)
Corporate Governance, Distressed Companies (2)	Private Equity Transactions (2)
Corporate Internal Investigations (2)	Securities Litigation & Enforcement (2)
Corporate Taxation (3)	Securities Regulation (3)
Distressed Investing (2)	Taxation of Partnerships (3)
Drafting & Analyzing Corporate Agreements (2)	Tech Startup Clinic (4)
DFS Field Clinic/Seminar (4)	Venture Capital (2)
	White Collar Crime (2)

**LL.M. in GENERAL STUDIES**  
**CONCENTRATION in INTELLECTUAL PROPERTY**  
**Minimum of 10 credits required from the list below**  
[from required and elective courses]

**REQUIRED COURSES**

**At least two of these three IP Courses:**

**Copyright Law (3)**

**Patent Law (3)**

**Trademark (3)**

**ELECTIVE COURSES**

Advanced Tech Startup Clinic (2)  
Advanced Topics in Copyright (1)  
Advanced Filmmakers Legal Clinic (2)  
Advertising Law (3)  
Antitrust (2 or 3)  
Antitrust & IP (2)  
Art Law (2)  
Art Law FC/Sem(Visual & Performing Arts FC) (3)  
Collective Bargaining & Negotiation in Sports & Entertainment (2)  
Communications Law (3)  
Creativity, Innovation & IP (2)  
Cultural Heritage (2)  
Design Law (2)  
Electronic Commerce (2)  
Entertainment & Media Law (2)  
Fashion Law (3)  
Fashion Law Drafting/IP Licensing & Drafting (2)  
Fashion Law Practicum (2)  
Film Makers Legal Clinic (5)  
First Amendment (3)  
Governing in the Electronic Age (2)  
Holocaust Claims Restitution Practicum (1)  
Information Governance Law (2)  
IP & Information Law Colloquium (2 or 3)  
Intellectual Property Externship (2)  
International Intellectual Property (2)  
Internet Law I (3)  
Internet Law II (2)  
Intellectual Property Enforcement (2)  
International Trade (2)  
IP Business & Transactional Law (2)  
Law of Surveillance (2)  
Patent Law Practice (2)  
Advanced Patent Law (2)  
Patent Practicum (2)  
Patent Law Summer Intensive (1 or 2)  
Privacy Law (3)  
Privacy Law Seminar (2)  
Social Media Law (2)  
Sports Law (2)  
Entertainment Law (2)  
First Amendment, Press & the Democratic Order (3)  
Media Law (2)  
Music Law (2)  
Privacy Law (3)  
Startup Law (2)  
Tech Startup Clinic (4)  
Taxation of Intellectual Property (2)  
Technology Licensing Agreements (2)  
Technology Policy Seminar (2)  
Transactions Involving Patent Rights (2)

**LL.M. in GENERAL STUDIES**  
**CONCENTRATION in INTERNATIONAL & COMPARATIVE LAW**  
**Minimum of 10 credits required from the list below**  
[from required and elective courses]

**REQUIRED COURSES**

**Comparative Law (2 or 3)**  
**International Law (4)**

**ELECTIVE COURSES**

Advanced Jewish Law (2)  
Advanced Human Rights Clinic (2)  
Advanced Immigration Law (2)  
Arab-Israeli Conflict (2)  
Business Immigration, Workforce & Compliance (2)  
Citizenship, Equality, Int'l Human Rights (2)  
Combatting Terrorism (2)  
Comparative Constitutionalism (3)  
Comparative Corporate Governance (2)  
Comparative First Amendment (1)  
Comparative Remedies (1)  
Contemporary Conflicts & the Law (3)  
Conflicts of Laws (3)  
Cultural Heritage (2)  
European Legal Institutions & the Holocaust (2)  
European Union Law (3)  
Human Rights & Genocide Clinic (5)  
Immigration Law (2)  
Immigration Law FC/Sem (4)  
International Business Transactions (2)  
International Commercial Arbitration (2)  
International Commercial Arbitration Practicum (1)  
International IP: Selected Topics (2)  
International Tax (2)  
International Trade (2)  
International & Comparative Tax Law (3)  
International Criminal Law (2)  
International Trade Regulation (2)  
Israeli Constitutional Law (2)  
Jewish Law (1)  
Jewish Law & American Legal Theory (2)  
Law of War & Contemporary Conflicts (3)  
Law & Practice at the UN (2)  
Transitional Justice & Accountability (2)

**LL.M. in GENERAL STUDIES**  
**CONCENTRATION in FASHION ARTS MEDIA & ENTERTAINMENT LAW (FAME)**  
**Minimum of 10 credits required from the list below**  
[from required and elective courses]

**REQUIRED COURSES**

**At least one intro IP course:**

**Trademark (3)**

**Copyright (3)**

**Plus at least two core courses from this list:**

**Advertising Law (3)**

**Art Law (2)**

**Art Law FC/Sem (Visual & Performing Arts FC) (3)**

**Entertainment Law (2)**

**Entertainment & Media Law (2)**

**Fashion Law (3)**

**Music Law (2)**

**Social Media Law (2)**

**Sports Law (2)**

**Startup Law (2)**

**ELECTIVE COURSES**

Advanced Patent Law (2)

Advanced Topics in Copyright (1)

Antitrust (2 or 3)

Antitrust & IP (2)

Design Law (2)

Electronic Commerce (2)

Entertainment & Media Law (2)

Fashion Law Drafting/IP Licensing & Drafting (2)

Fashion Law Practicum (2)

Filmmakers Legal Clinic (5)

First Amendment (3)

First Amendment, Press & the Democratic  
Order (3)

Information Governance Law (2)

IP & Information Law Colloquium (2 or 3)

Intellectual Property Externship (2)

Internet Law I (3)

International Trade (2)

IP Business & Transactional Law (2)

Patent Law Practice (2)

Patent Practicum (2)

Patent Law Summer Intensive (1 or 2)

Privacy Law Seminar (2)

Privacy Law (3)

Taxation of Intellectual Property (2)

Tech Startup Clinic (4)

Technology Licensing Agreements (2)

Technology Policy Seminar (2)

Transactions Involving Patent Rights (2)

**LL.M. in GENERAL STUDIES**  
**CONCENTRATION in REAL ESTATE LAW**  
**Minimum of 10 credits required from the list below**  
[from required and elective courses]

**REQUIRED COURSES**

**Property (5)**

**ELECTIVE COURSES**

Commercial Law (4)

Construction Law (2)

Contracts (5)

Contract Drafting (3)

Cooperatives & Condominiums (2)

Distressed Real Estate (2)

Land Use Regulation (3)

Negotiation Theories & Skills (2)

Real Estate Externship Field Placement (2)

Real Estate Externship Seminar (1)

Real Estate Reporter (2)

Real Estate Transactions (2)

Special Topics: Real Estate Workouts Sales & Payments (3)

## LL.M. DEGREE REQUIREMENTS CHECKLIST

LL.M. PROGRAM: \_\_\_\_\_ (24 CREDIT MINIMUM)

CONCENTRATION: \_\_\_\_\_ (10 CREDIT MINIMUM)

### REQUIRED COURSEWORK FOR FOREIGN-TRAINED LAWYERS

Course	Semester	Status	Credits
Intro to U.S. Law			
Legal Writing and Research I			
Legal Writing and Research II			

### REQUIRED COURSEWORK/CREDITS FOR PROGRAM

Course	Semester	Status	Credits
TOTAL CREDITS COMPLETED			
TOTAL CREDITS REMAINING TO GRADUATE			

### NY BAR EXAM REQUIREMENTS

Course	Semester	Status	Credits
Professional Responsibility (a)			2
Legal Writing & Research I & II (b)			2
American Legal Studies/Legal System (c)			2
BAR Subject Courses (d)			6

**PATHWAY 1 FULFILLMENT:**    \_\_\_ 6 credits of skills courses                    \_\_\_ 15 credits of F/C experiential courses  
 \_\_\_ Pro Bono program                    \_\_\_ 6 months supervised legal apprenticeship (in the U.S or abroad)  
 \_\_\_ one-year legal practice (in the U.S or abroad)

**NOTE ON ALLOWABLE CREDITS:** Maximum of 4 clinical and 4 Summer course credits towards 24-credit LL.M requirement. LL.M Thesis, Independent Study & Study Abroad may not be counted towards the 24 credits.

# LL.M. FAQs REGARDING THE NYS BAR “50 HOUR RULE” ON PRO BONO

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These FAQs are intended to answer questions specific to foreign-trained LL.M. students who will be seeking admission to the New York State Bar. For a more extensive FAQ on the pro bono rule, please view materials prepared by the NYS Unified Court system:

<http://www.nycourts.gov/attorneys/probono/FAQsBarAdmission.pdf>.

In this LL.M. FAQ sheet we refer to the materials on that site as “NY Cts FAQ” and then the corresponding number.

## **1. What is the 50 hour rule?**

In short, the "50 Hour Rule" requires that all candidates who have passed the New York State Bar Examination who are seeking admission to the New York State Bar after January 1, 2015 must complete fifty (50) hours of qualifying pro bono legal service before they are eligible to be admitted to the bar.

### **The full text of the rule states:**

520.16 Pro Bono Requirement for Bar Admission

**(a) Fifty-hour pro bono requirement.** Every applicant admitted to the New York State bar on or after January 1, 2015, other than applicants for admission without examination pursuant to section 520.10 of this Part, shall complete at least 50 hours of qualifying pro bono service prior to filing an application for admission with the appropriate Appellate Division department of the Supreme Court.

**(b) Pro bono service defined.** For purposes of this section, pro bono service is supervised pre-admission law-related work that:

- (1) assists in the provision of legal services without charge for
  - (i) persons of limited means;
  - (ii) not-for-profit organizations; or
  - (iii) individuals, groups or organizations seeking to secure or promote access to justice, including, but not limited to, the protection of civil rights, civil liberties, or public rights;
- (2) assists in the provision of legal assistance in public service for a judicial, legislative, executive or other government entity; or
- (3) provides legal services pursuant to subdivisions two and three of section 484 of the Judiciary Law, or pursuant to equivalent legal authority in the jurisdiction where the services are performed.

**(c) Supervision required.** All qualifying pre-admission pro bono work must be performed under the supervision of:

- (1) a member of the a law school faculty or an instructor employed by a law school;
- (2) an attorney admitted to practice in good standing in the jurisdiction where the work is performed; or
- (3) in the case of a clerkship or externship in a court system, by a judge or attorney employed by the court system.

**(d) Location of pro bono service.** The 50 hours of pro bono service, or any portion thereof, may be completed in any state or territory of the United States, the District of Columbia, or any foreign country.



**(e) Timing of pro bono service.** The 50 hours of pro bono service may be performed at any time after the commencement of the applicant’s legal studies and prior to filing an application for admission to the New York State bar.

**(f) Proof required.** Every applicant for admission shall file with the appropriate Appellate Division department an Affidavit of Compliance with the Pro Bono Requirement, describing the nature and dates of pro bono service and the number of hours completed. The Affidavit of Compliance shall include a certification by the supervising attorney or judge confirming the applicant’s pro bono activities. For each portion used to satisfy the 50-hour requirement, the applicant shall file a separate Affidavit of Compliance.

**(g) Prohibition on political activities.** An applicant may not satisfy any part of the 50-hour requirement by participating in partisan political activities.

## 2. What is qualifying pro bono work?

**A. What kinds of tasks are covered?** Qualifying work must be law related; it must use legal skills or be law-related activities that are appropriate for lawyers-in-training. See NY CTs FAQ 10. The FAQ provides some examples, which include: “...helping a low-income person complete court forms; assisting an attorney with trial preparation; helping litigants prepare for court appearances; engaging in witness interviewing and investigation; participating in a community legal education project; drafting court or transactional documents; or engaging in legal research. You may also perform law-related assignments or make court appearances that are authorized under student practice orders issued by the Appellate Division of the New York Supreme Court for the specific program in which you are performing pro bono work.” Examples of projects that meet the requirement are described in NY CTs FAQ 11.

- i. Does legal translation count?** At this time, translation alone does not count. If translation is part of a more in-depth law-related project, and you are engaged in other aspects of the project, that project may count towards your pro bono hours requirement.
- ii. Do student/campus activities count?** Law school activities that are supervised by a full-time faculty member (e.g. Clinics) or a licensed attorney count. Student-run projects with no attorney supervision do not meet the supervision criteria and would not count. See NY CTs FAQ 16, 21, and 22.

**B. Who must supervise the work?** The work must be performed under the supervision of a licensed attorney, judge, or law school faculty. See NY CTs FAQ 10 and 11.

**C. Whom may I work with?** This rule was put into place in order to expand and enhance the provision of legal resources to low income and disadvantaged people who would otherwise not be able to afford legal assistance or access to legal representation. However, the rule enacted is much broader and allows you to perform qualifying work with the government sector including the judiciary, legislative branches, or the executive (agencies.)

**D. Where geographically may I perform my pro bono service?** You may perform your pro bono work in any state within the United States or abroad. If the work is performed, in whole or in part, outside of the US, you will be required to explain in detail the nature and circumstances of your work. See NY CTs 9 and 12.

**E. Must I perform all 50 hours on the same project or with the same supervising attorney?** No.

While the drafters of the rule recommend that you perform all your hours in one program, you may perform work for separate entities and projects. See NY CTs 23. Each supervising attorney must complete the Affidavit of Compliance. See NY CTs 27.

**F. If I received any money (stipend or salary) while performing the work, will it still qualify as pro bono for the 50 hour rule?** For the purposes of this bar admission requirement, it is permissible to get a stipend or salary during for your pro bono service, provided the client or beneficiary of the pro bono work is not paying for the service. See NY CTs 14 and 19.

**3. LL.M. students only study at U.S. Law Schools for one year – is there an exemption to this rule for LL.M. students?** No. All applicants for admission to the New York State Bar must complete the full fifty hours of pro bono service, regardless of length of time in the U.S. course of study. The pro bono work may be performed at any time before application is made for bar admission—see NY Cts FAQ 5

**4. Does volunteer experience from my home country count towards the rule?** Volunteer work outside of the United States counts if it is completed up to one year before or during or after the commencement of your US legal studies (e.g., your LL.M.) and provided that the work meets the standards for supervision and law-related/legal work. If your work is conducted outside of the United States, you will be required to explain in detail the nature and substance of your work in your application for admission.

**5. When should I/can I complete my required pro bono service?** Foreign-educated candidates planning to acquire an LL.M. degree from an ABA-approved law school in the U.S. for the purposes of qualifying to take the NY Bar Exam may engage in their 50 hours of qualifying pro bono service **one year before the commencement of the LL.M. course of study**. Of course, such LL.M. candidates may perform some or all of their 50 hours of qualifying work in the United States **either before or after an LL.M. course of study**. **Some LL.M. candidates may elect to wait until after they pass the exam** before pursuing the 50 hours of pro bono service. There is generally a several month gap between receiving notice of bar passage and admission to the NYS bar as all candidates must submit a detailed application, affidavits from employers, affidavits of individuals attesting to moral character, and have an interview with a member of the Character and Fitness Committee of the appropriate Appellate Division of the Court.

**6. What paperwork do I need to complete?** Your supervising attorney will need to certify the hours that you spent on pro bono work by completing a Form Affidavit of Compliance with the Pro Bono Requirement. The form can be found at <http://www.nycourts.gov/attorneys/probono/baradmissionreqs.html> The affidavit must include the dates of service, number of hours completed, category of entity with whom you performed the service, and describe the nature of the pro bono work completed.

- i. When shall I obtain the Affidavit of Compliance?** It is recommended that you request the supervising attorney to complete and sign the form affidavit immediately after you have completed the pro bono service as it may be difficult to locate an attorney at a later time.
- ii. What should I do with the Affidavit?** Please keep the affidavit in a safe place. You will submit the affidavit as part of your application for admission after you have passed the bar exam.

**7. Does Cardozo keep track of my pro bono?** No; it is your responsibility to collect and track your own certification from each pro bono project that you complete.

**8. How can I find out about pro bono opportunities?** Resources to identify such opportunities include:

- a) Your law school's career advising and/or public interest offices
- b) PSJD.org
- c) ProBono.net
- d) Bar associations (country-wide, statewide, national)

e) for those who have accepted a post-LL.M. position with a law firm in the US, or in an international office of a US-based law firm, you should speak with the recruiting or pro bono administrators at the firm, as he or she may have pro bono projects in place for their associates and should be able to integrate you into these programs.

**9. I'm on an F-1 visa, am I allowed to do pro bono?** Yes, unpaid work that is considered purely voluntary and which is not replacing a paid employee is acceptable under F-1 visa regulations. For students who choose to complete pro bono service after graduating from an LL.M. program, Optional Practical Training (OPT) status does allow for unpaid volunteer legal work.

If you choose to participate in any pro bono work as part of an off-campus work experience for which you receive a stipend, course credit, or other form of compensation, please confirm with your school's international student office that you are complying with visa regulations.

#### **10. Which Cardozo programs are likely to count?**

**Cardozo Clinical Programs:** Divorce Mediation Clinic; Family Court Clinic; Guardianship Clinic; Holocaust Claims Restitution Practicum; Human Rights and Genocide Clinic; Indie Film Clinic; Labor and Employment Law Clinic; Mediation Clinic

**Field Clinics:** Art Law Field Clinic (those placements in public sector); City of Newark Field Clinic; Consumer Rights Field Clinic; Federal Criminal Litigation Field Clinic; Health Care Reform Field Clinic; Immigration Law Field Clinic; NYC Law Department Appeals Division Field Clinic; Special Education Law and Advocacy Field Clinic; Strategic Policy Advocacy Field Clinic

#### **Public Sector Externship Program and NYC Law Department (Trial Divisions) Externship Program:**

Students work in a government agency, not-for-profit organization, or judicial chambers during a semester or summer and receive academic credit for their work. HOWEVER, please note that these credits DO NOT COUNT toward the 24-credit requirement for NYS Bar exam eligibility.

**Student Run Pro-Bono Projects:** Student run pro bono projects provide access to justice for many who would otherwise proceed in hearings without the benefit of a trained advocate advocating on their behalf. To qualify, the work must be supervised by an attorney, as defined in the requirement. Current Student Run Pro Bono Projects at Cardozo that are supervised by an attorney and should therefore fulfill the requirement include Cardozo Disaster Relief Network; Cardozo FIRE; Cardozo Incarcerated Mother's Law Project; Courtroom Advocates Project; Uncontested Divorce Project; Veterans' Rights League

**City-Wide Pro Bono Opportunities for students:** Court Sponsored Volunteer Lawyer for a Day on Consumer Debt Cases – Students provide limited representation for unrepresented consumer debtors in Civil Court. [http://www.nycourts.gov/attorneys/volunteer/vap/program\\_descriptions.shtml](http://www.nycourts.gov/attorneys/volunteer/vap/program_descriptions.shtml)

**City Bar Justice Center:** Pro bono projects assisting volunteer attorneys on Bankruptcy and Foreclosure matters. <http://www2.nycbar.org/citybarjusticecenter/index.php>

**Probono.net:** The clearinghouse to connect law students to pro bono projects: [www.probono.net](http://www.probono.net)

*Adapted from the NALP International & Advanced Degree Advising & Recruiting and Public Service Sections, November, 2013*