

**APPENDIX A-1**

**REGISTRATION FOR ON-CAMPUS GRADUATE SCHOOL STUDENT EVENT SERVING ALCOHOL**

- Name of Sponsoring Student Organization or Club:
  
- Name/Date and Time/Location of Event:
  
- Anticipated Number of Guests:
  
- Name and Cell Phone Number of Two Non-Alcohol Consuming Monitors at Event:
  1. \_\_\_\_\_
  2. \_\_\_\_\_

**ACKNOWLEDGEMENT OF MONITORS:**

I acknowledge that I have read and understand the University’s ALCOHOL POLICY FOR GRADUATE AND PROFESSIONAL SCHOOL STUDENT EVENTS and agree to abide by its terms and conditions. I agree that I will:

- attend the Event from start to finish, and refrain from consuming alcohol during the Event.
- communicate immediately with University Security if there are any problems with students, guests or other individuals, or any violations of University policy.
- with respect to uninvited guests, immediately inform the bartender not to serve them and contact University Security to remove them from the premises.
- remain until all of the alcohol is packed up and appropriately put away in a secure location, and work with the professional bartender and University Security to ensure that this is completed promptly following the Event.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

**ON BEHALF OF THE SPONSORING STUDENT ORGANIZATION OR CLUB  
[TO BE EXECUTED BY AN OFFICER OF THE STUDENT ORGANIZATION OR CLUB]:**

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)