## OFFICE OF THE REGISTRAR

Beren:	215 Lexington Avenue, 6 <sup>th</sup> Floor	New York, NY 10016	Phone 212 340 7777	Fax 212 340 7837	E-mail berenregistrar@yu.edu
Brookdale:	55 Fifth Avenue, Suite 1034	New York, NY 10003	Phone 212 790 0295	Fax 212 790 0341	E-mail brookdaleregistrar@yu.edu
Ferkauf:	1165 Morris Park Avenue, Rousso Bldg	Bronx, NY 10461	Phone 718 430 3943	Fax 718 430 3960	E-mail resnickregistrar@yu.edu
Wilf:	500 West 185th Street, Rm 114	New York, NY 10033	Phone 212 960 5274	Fax 212 960 0004	E-mail wilfregistrar@yu.edu

## **Request for Change of Name on School Records**

For current students who desire their name to be changed/listed differently on official University records.

In all cases where the student's name is changed the original name will remain on the record, as well as the new one.

In case of divorce or annulment the change will be recorded as follows:

SMITH, JANE - maiden name resumed (date)

DOE, JANE

Office of the Registrar:

Processed by:

In case of change of last name the change will be recorded as follows:

SMITH, JOHN - name changed legally (date) from DOE, JOHN

A change of the first name will be made in the following form:

SMITH, JACK - also known as SMITH, JOHN

YU ID #:											
Name as it currently a	appears on s	chool reco	rds		,		,				
				Last		First		Middle			
New Name			1			,					
	Last			First				Middle			
Mailing address:											
(If Dormitory, Building & Room	1)										
Phone:		Email:									
School(s) of YU stud	ent is curren	tly attendin	g (check all that	apply)							
Undergraduate:	☐ IBC	☐ JSS	☐ KATZ	■ MYP	☐ SBMP	☐ SCW	☐ SSSB	☐ YC			
Graduate:	☐ AGS	☐ BRG	☐ CARDOZO	☐ FERKAUF	☐ KATZ	□ SCW	☐ SSSB	☐ WSSW			
Documentation: I am	presenting of	one of the f	ollowing forms of	documentation	n to substa	ntiate my n	ew name (c	check one):			
☐ Birth Certificate	☐ Court O	rder 🗖	Driver's License	□Social Secu	urity Card	<b>□</b> P	assport				
Student's signature:							Date:				
Student submits form	to the Offic	e of the Re	gistrar.								
			<u>For</u>	Office Use On	ly						
					•						

Date: