

## Inside the Cardozo Campus

### 1. Campus Rules and Code of Conduct: Our Commitment to Community

Achieving a return to in-person classes will require a commitment by all members of our campus community to abide by our health and safety protocols. At the heart of this commitment is the tenet that each member of our community is responsible for protecting others in addition to themselves.

Each student will have to sign and abide by our Code of Conduct, which will require compliance with our health and safety protocols. Any student who violates our Code of Conduct will be asked to leave the building and may be subject to disciplinary action, which may include being barred from our buildings for the duration of the pandemic or even suspension or dismissal from the school for serious infractions.

- ***Masks are required.*** Every person at the law school is required to wear a face mask/covering at all times when in the building when in the presence of others and in public settings (e.g., common workspaces, meeting rooms, classrooms, elevators, hallways etc.) A face mask/covering will not be required for individuals working alone in a confined office space or children under the age of two. Disposable masks will be provided for those who have not brought their own. Disposable masks must be thrown out after one use; cloth masks should be washed after each wearing.
- ***Social Distancing of six feet or more must be maintained at all times unless impossible.*** Current guidelines recommend a distance of at least 6 feet between people. High-traffic areas in the building will be marked at 6-foot intervals.
- ***Comply with room limitations, distance markers and directional signs.***
- ***Practice good hand-washing hygiene.*** According to the CDC, gloves are not necessary for general use and do not replace good hand hygiene. Washing your hands often is considered the best practice for common everyday tasks. Gloves will be required for medical personnel, food service personnel, housekeeping and maintenance personnel and those accepting and distributing mail and packages.
- ***Avoid informal group gatherings in the building.*** Security will be working to ensure rules for safety. Please do not congregate in hallways or public spaces.

2. **Upgraded heating, ventilation and air conditioning (HVAC) systems.** The University has taken steps to reduce the likelihood of the HVAC system spreading COVID-19 on the Cardozo campus. The University has:

- Increased the flow of fresh air into the building and opened outside air dampers to the extent possible to minimize the recirculation of air
- Installed new filters, which will be inspected and changed with regularity as recommended
- Followed all CDC guideline

### **3. Enhanced cleaning protocol.**

- Facilities will be deep-cleaned each day
- Surfaces in classrooms, including teaching podiums, desks and chairs will be cleaned between every class. We have staggered class times to facilitate room cleaning
- Disinfecting wipes will be available in all rooms for those who wish to wipe down surfaces
- High-touch surfaces in public areas, such as doorknobs, elevator buttons, etc. will be wiped down regularly throughout the day
- Wherever possible, doors will be propped open with doorstops to minimize the need to touch door handles

### **4. Occupancy Limits and other Logistics**

- There will be occupancy limit signs on the doors to each classroom
- There will be occupancy limits posted on the door to each bathroom; smaller bathrooms will have an occupancy limit of 1 person at a time; larger bathrooms will have tape over stalls and signs indicating which stalls may be used
- We are waiting for New York City inspection and approval of our newly modernized Elevator 4 (the 5<sup>th</sup> avenue elevator), which is ready to go when inspection is complete. Occupancy limits will be posted on all elevator doors. One elevator will be designated as an Express elevator to the 7<sup>th</sup> floor library entrance. Anyone traveling to and from classes on floors 1-3 will be asked to use the stairs unless they have a physical disability.
- Signs will be posted throughout the building. 6-foot markers will be in place by the elevator banks, at the entry to the law school, and on 5<sup>th</sup> Avenue in front of the building.

We appreciate your careful attention to the safety and health of all members of the Cardozo Law School community. These guidelines are designed to ensure a vibrant and productive semester. We look forward to working together to make this a successful semester for all.