

Entering the Cardozo Building: Employee and Student Screening

Class times and seat assignments have been staggered to reduce congestion at the 5th avenue entrance. We will begin by using only this entrance. Six-foot markers will be placed on 5th Avenue. No visitors will be allowed in the building other than faculty, staff and students attending classes or with reserved study space (this policy may change as the semester progresses). To enter the building, each person must have submitted a negative COVID-19 test, complete a daily symptom monitoring checklist and have a temperature check.

1. The COVID-19 swab test.

Prior to entering the building for the first time since the COVID-19 outbreak, all employees (faculty and staff) and students must obtain a *swab* COVID test. The University's employee and student health insurance plans will cover this test. For a list of testing sites, visit this page: <https://www1.nyc.gov/site/coronavirus/get-tested/covid-19-testing.page>

Employees will submit their test results to Human Resources at COVID_HR@yu.edu. First year and returning students will submit their test results to covidstudentline@yu.edu. May and Fall 2020 1L students and new LL.M students are asked to also submit test results to Cardozoadmit@yu.edu.

An employee or student with a negative test result will be cleared to return to campus. Those with a positive test result will be required to remain home and to contact their medical provider. They will not be permitted to return to campus until they have completed the designated quarantine period and can provide a letter from their medical provider clearing them to return. Positive test results should be reported by the testing lab to the local health department for state mandated tracing. The University will work closely with tracing services. The Office of Student Services is standing by to offer support to any student who becomes ill.

Employees and students should contact their physician or local health providers for information about how and where to obtain a COVID test. Please keep in mind that test results may be delayed by up to 10 days due to nationwide demand, and plan accordingly. Employees and students who participate in YU-provided health insurance plans are covered for the test; others should consult their respective insurance providers.

2. Daily Symptom Monitoring

In an ongoing effort to carefully monitor our community, each employee and student who is cleared to return to campus must conduct symptom monitoring every day before entering the building. Monitoring will be done either with a University approved app, which we will make available for your smartphone (or, if you do not have a smartphone, by filling out a paper form

that will be available at the security desk). The app will ask you whether you have experienced any of the following symptoms, which are subject to change as more is known about the virus:

- Cough, shortness of breath or difficulty breathing
- Fever, chills, repeated shaking with chills
- Runny nose or new sinus congestion
- Muscle pain, headache, sore throat, fatigue
- New GI symptoms
- Recent loss of taste or smell

It will also ask whether you have traveled within the past 14 days outside of the United States, or to or from any U.S. state under a travel advisory issued by the State of New York

If you answer “no” to all of the preceding questions, your app will show a green light. Upon displaying this result to the security guard, you may proceed with the next step for entering the building. If your app does not glow green, you will not be allowed to enter the building.

3. Temperature Test

A member of the security staff or other personnel will take each person’s temperature at the building entrance, using a contact-less thermometer. Those with a temperature below 100.4 will be allowed to enter the building. Those with a temperature of 100.4F or higher, but below 101F will be allowed to wait for 15 minutes in an isolated area and have their temperature taken again. If that person’s temperature is 100.4F or higher, they will be asked to leave, consult their medical provider for next steps and report those next steps to Human Resources (employees) or the Dean of Students (students). Those with a temperature greater than 101F will be asked to return home and contact their health care provider. Students are advised to take their temperature before going to school, in order to avoid missing a class if they are not permitted to enter the building. Anyone sent home will not be permitted to return to the building until cleared by Human Resources (employees) or the Dean of Students (students).