How to Log into MYYU

A Step by Step Guide

<u>Step One</u> Go to https://insidetrack.yu.edu and Log In

Yeshiva University

Enter your YUAD Active Directory User Name and Password

Password

User Name

Sign In

Seed Help Finding Your Active Directory Name?

Welcome to InsideTrack

This secure site provides students, faculty, staff, and other university affiliates with single sign-on access to multiple sources of university information and services. InsideTrack provides you with full Intranet and Internet services making it easier for you to do "business" with the university. Enjoy!

What's Inside?

Pages, portlets, content and links for Employees, Students, and for Administrative Staff that do business transactions supporting University operations. Reference information pertaining to the business operations being performed. Links to various systems used for University business including: Self Service, Banner, SciQuest, Kronos, and others Easy links to ITS Help, Banner Support, and email.

Need help logging in?

Please contact the YU HelpDesk by one of these methods: e-mail: helpdesk@yu.edu or call #6123 (internal) or (800) 829-7418.

<u>Step Two</u> Click on the 'Students' Tab

| Yeshiva University | | | | | | | | | | |
|--------------------|----------|--------------------|----------|------------|--------------------|--|--|--|--|--|
| Home | Employee | Manage Procurement | Students | ITS Portal | Sponsored Programs | | | | | |
| * | ome | | | | | | | | | |

| Announcements All | | | | | | | | |
|--|---|------------------|--|--|--|--|--|--|
| Subject | Preview | Hide | | | | | | |
| ⊠ <u>Planned ITS Outages for Calendar</u> Year 2019 | Outages for calendar year 2019 | <u>Hide</u> | | | | | | |
| <mark>Ⅲ IT S NEW SLETTER</mark> | Delivery Date: December 21, 2018 Need Assistance? ITS Newslette | r <u>Hide</u> | | | | | | |
| Show Hidden | Delivery Date: November 16, 2017 | | | | | | | |

WELCOME TO INSIDETRACK





Welcome to InsideTrack, your source for on line webservices and information relating to University administrative, all in one convenient place.You can use InsideTrack to receive information for employees and administrative staff all with a single sign-in. Access for student and faculty for academic and library resources will be offered soon.

Step Three

• Click on "Self-Service Banner" in the Basic Information box

| Budget Checking Roll Out | Delivery Date: December 19, 2019 Budget Checking Roll Out Delivery Date: November 15, 2017 | Hide | Canvas SmartEvals Registration Information Registration Information – ARCHIVE Course Evaluations – ARCHIVE Course Evaluations – ARCHIVE ****NEW SITE** (requires email address to log in) How to Access Course Evaluations | | FINANCIAL AID AWARDS Financial Aid Awards ACADEMIC PROFILE Fall 2004 Select Another Term | |
|---|--|--|--|-------------------------|---|---|
| CSL DOCUMENT AND MEDIA ADMINI | STRATORS USE ONLY | | | | Primary | |
| Click here to go BASIC INFORMATION | to Document and Media Page | | RESOURCES Law School Law Library Lawyering & Legal Writing Center | ଜ ଜ ଜ | No Data Found for Curriculum REGISTRATION TOOLS Add or Drop Classes Change Class Options Look Up Classes | 1 |
| Self Service Banner | | ď | EXAMS | | Registration Status | |
| Gmail Office 365 Academic Calendar Upper-Level Block 1. Block Schedule Calendar 251.tve (Event Scheduling System) | | ያ ዓ ር ር ር ር ር ር ር ር ር ር ር ር ር ር ር ር ር ር | ExamSoft Exam Information Exam Software Workshop MAC Exam Software Workshop PC | 67 124 125 125 | MY COURSES Course List Courses yet to be registered. | Í |
| | | | JOB SEARCH | | STUDENT GRADES | |
| STUDENT INFORMATION | | R | Symplicity Office of Career Services | ₫ ► | Preferences The Beginning of Time Select Another Term Image: Comparison of Co | |
| Class Standing | | | | | PERSONAL INFORMATION | |
| | | | GRADUATION | | Update Contact Info for Emergency Notification – YU Alert Update Addresses and Phones Undate Emergency Contacts | 1 |
| Lockers | | E 7 | | G | Update E-mail Addresses G+ Change PIN G+ | |
| | | | DOMITING | | | |

<u>Step Four</u>

 Once you have logged in you may navigate Banner by clicking on the following links:

MY YU

Personal Information Student and Financial Aid

NEED HELP? CLICK HERE TO CHAT WITH A REPRESENTATIVE ACCESSIBILITY SITE MAP HELP EXIT

Yeshiva Univ

Main Menu

Welcome,

Search

Go

, to the WWW Information System! Last web access on Aug 22, 2012 at 02:44

Personal Information

Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

Student and Financial Aid

Complete an application for admissions; Register for classes; Display your class schedule; View your holds; Display your grades & transcripts; Review Financial Aid requirements & awards.

Student Account Summary by Term

View and Pay my Invoice

Undergraduate Housing Application

Apply for Undergraduate Housing On Line

Personal Information:

MY YU

Click 'Personal Information' to:

Yeshiva University

Personal Information Student and Financial Aid

NEED HELP? CLICK HERE TO CHAT WITH A REPRESENTATIVE RETURN TO MENU SITE MAP HELP EXIT

Personal Information

Search

Go

Change your PIN Change Security Question Update Address and Phones Update Contact Information Update Health Insurance Information Update Ethnicity

Looking up Classes

- Click on 'Student and Financial Aid'
- Click on 'Registration'
- Click on 'Look up Classes'
- Select Term or Date Range

Student and Financial Aid

Connect to DegreeTrack (BETA) Undergraduate students can view their academic progress, plan ahead, calculate their GPA and consider other majors; Graduate students will have access soon. Admissions Apply for Admission or Review Existing Applications Registration Check your registration status, class schedule and add or drop classes Student Records View your holds, grades, transcripts and account summary Student Account View your account summaries, statement/payment history and tax information Financial Aid Apply for Financial Aid, review status and loans Clearinghouse Services Log on to Clearinghouse web site to order your Official Transcript, obtain letters of enrollment verification, and much more. Obtain monthly NJ Transit student pass. Log directly on to the New Jersey Transit website.

Looking up Classes

- You may choose any combination of fields to narrow your search, but to get the most accurate results, select "Cardozo School of Law" from the "Campus/College" menu.
- You can also search by subject by selecting "LAW" from the "Subject" menu. This will populate all Cardozo classes.

Look Up Classes

Class Search

Reset

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, but you must select at least one Campus/College. All subjects will be displayed, unless you choose one or more specific subjects. Select Class Search when your selection is complete.

| I | Subject: | Psychiatry & Behav S Psychology | Sciences | | |
|---|-----------------------------------|--|--------------|-------------|-------|
| l | Course Number: | Psychology (will) | | | |
| I | Title: | | | | |
| I | Schedule Type: | | | | |
| I | Instructional Method: | | | | |
| I | Credit Range: | hour | s to h | ours | |
| I | Campus: | All All Beren Campus | | | |
| | Course Level: | All Cardozo Master's Pro Cardozo School of La | ogram 🗐 | | |
| | Campus/College: (part of term) | UM Syms for Men UM Yeshiva College Undergraduate Wom | en 🔹 | | |
| | Instructor: | All Abadie, Elie Abrahams, Brett S. | | | |
| | Start Time: | Hour 00 🔻 | Minute 00 💌 | am/pm am 💌 | |
| | End Time: | Hour 00 🔻 | Minute 00 💌 | am/pm am 💌 | |
| | Days: | Mon Tue | 🛛 Wed 🔲 Thur | 🗖 Fri 🗖 Sat | 🔳 Sun |
| | | | | | |

Looking up Classes

 If a checkbox appears next to the class, the class is open

 If a 'C' appears next to the class, the class is closed

 You can check the total capacity, the actual amount registered and remaining number of spots in the class

Look Up Classes

Select the box in front of the CRN and choose Register or Add to Worksheet. C identifies a closed class. NR and SR identifies a restriction (refer to the schedule of classes).

Print This Page

Sections Found

Contemporary World Cultures

| | | | | | | | | | | _ | _ | _ | 1 | | |
|--------|-------|--------|--------|-----|-----|---------|--------------------------------------|------|------------------------|-----|-----|-----|--------------------------|-----------------|-------|
| Select | CRN | Subj | Crse | Sec | Cmp | Cred | Title | Days | Time | Cap | Act | Ren | Instructor | Date (MM/DD) | Locat |
| | 55707 | COWC | 1001 | 361 | 1 | 3.000 | National Identity & Globalization | TR | 06:45 pm- 08:00 ; m | 30 | 25 | 5 | Ruth Bevan (P) | 08/27-01/09 | TBA |
| С | 55708 | COWC | 1002 | 241 | 1 | 3.000 | Diaspora Literature | ΗW | 04:30 pm- 05:45 pm | 30 | 30 | 0 | Elizabeth Stewart (P) | 08/27-01/09 | TBA |
| | 56434 | COWC | 1003H | 331 | 1 | 3 000 | Race, Ethnicity & Religion | TR | 03:00 pm- 04:15 pm | 20 | 14 | 6 | Maria W. Van Ryn (P) | 08/27-01/09 | TBA |
| | 55710 | COWC | 1004 | 241 | 1 | 3.000 | Immigration Nations: US-Israel | MW | 04:30 pm- 05:45 pm | 30 | 28 | 2 | Hadassa Kosak (P) | 08/27-01/09 | TBA |
| | 55711 | COWC | 1005 | 331 | 1 | 3.000 | Christianity in Modern Poetry | TR | 03:00 pm- 04:15 pm | 30 | 18 | 12 | Gillian Steinberg (P) | 08/27-01/09 | TBA |
| Regist | ter A | Add to | WorkSh | eet | Cla | ass Sea | arch | | | | | | | | |

Adding Classes

- Students can register for classes by:
 - Checking the checkbox and 'Register'

OR by

 Clicking 'Add or Drop Classes' on the 'Registration' page and entering CRN's into the "Add Classes Worksheet" (see next slide)



Adding Classes

- To add classes, enter the CRN's you wish to add in the boxes in the "Add Classes Worksheet"
- Click "submit changes"

| Add Classes Worksheet |
|-----------------------------------|
| CRNs |
| |
| Submit Changes Class Search Reset |

If you have successfully registered for a course, it will appear as **web registered**

| Aug 14, 2012 | | | | | | | |
|-----------------------------------|------|--------------|------|----|------------|--------------|----------------------------|
| **Registered** on | None | - 54546 JUDS | 1201 | MR | Stern Core | 2.000 Normal | Jewish Liturgy |
| **Registered** on Sep 04, 2012 | None | - 55510 BIBL | 1512 | А | Stern Core | 3.000 Normal | Topics: Book of Numbers |

* CORE NOT REQUIRED. YOU MAY REGISTER FOR GENERAL STUDIES*

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list. To avoid a duplicate course error, you must submit a web drop before adding another section of the same course i.e. if you are registered for 27927 ART 1052A 311 HISTORY OF ART 2 STAFF TR 1:30-2:45 and you are interested in taking 27928 ART 1052A 331 HISTORY OF ART 2 HOGAN T 3:00-4:15 R 3:45-5:00 you must WEB DROP 27927 submit changes then add 27928.

Current Schedule

| Status | Action | CRN Sub | oj Crse Sec Level | Cred Grade Mod | e Title |
|---|---------------|-------------|------------------------|----------------------|--------------------------------|
| **Web Registered** on Jul 29 | , 2012 None | | E 1010 D1 Undergraduat | e Women 3.000 Normal | Speech Communication |
| **Web Registered** on Jul 29 | , 2012 None | | U 2312 MR Undergraduat | e Women 2.000 Normal | Teaching Hebrew |
| **Registered** on Aug 30, 20 | None None | | T 1101 C Undergraduat | e Women 3.000 Normal | The Emergence of Europe |
| **Web Registered** on Aug 3 | 30, 2012 None | √ 54703 MUS | SI 1351 L Undergraduat | e Women 3.000 Normal | Music: Romantic & Modern Eras |
| **Registered** on Sep 04, 20 | None None | | U 3218 AB Undergraduat | e Women 1.000 Normal | Jewish Educ Field Work/Seminar |
| UW Credit Hours: 12.000 Total Credit Hours: 12.000 Billing Hours: 12.000 Minimum Hours: 0.000 Maximum Hours: 99.999 | | | | | |
| Data: Sap 11 20 | 12.06:26.000 | | | | |

Dropping Classes

- Click 'Registration'
- Click 'Add or Drop Classes' on the 'Registration' page
- Select Term
- Click the drop down box under 'Action' and select 'Web Drop'
- Click 'Submit Changes'
- Make sure the dropped class no longer appears on your 'Current Schedule'

Current Schedule

| Status | Action | CRN | Subj |
|------------------------------------|----------|-------|------|
| **Web Registered** on Aug 16, 2012 | None 🔻 | 55288 | JUD |
| **Web Registered** on Aug 16, 2012 | None 🔹 | 55319 | JUD |
| **Web Registered** on Aug 16, 2012 | None 💌 | 57315 | BIB |
| **Web Registered** on Aug 16, 2012 | None 🔹 | 57329 | JPH |
| **Web Registered** on Aug 16, 2012 | None 🔹 | 55314 | BIB |
| **Web Registered** on Aug 16, 2012 | 2 | 55210 | HES |
| **Web Registered** on Aug 16, 2012 | None 🔻 | 57192 | BIB |
| | None | | |
| \rightarrow | web Drop | | |

Required Materials/Textbooks

- Click on 'Look Up Classes'
- Select Term
- Select (at least) a subject AND Course Level
- Click highlighted CRN of desired class
- If the instructor has noted what materials/textbooks are required click "Syllabus Available". If the "Syllabus Available" link does not appear, the instructor has not yet indicated the required materials/textbooks

| Psycho | Psychology (Will) | | | | | | | | | | | | | | | |
|--------|-------------------|------|------|-----|-----|-------|-------------------------------|------|-----------------------------|-----|-----|-----|--------------------------------|-----------------|----------------|-----------|
| Select | CRN | Subj | Crse | Sec | Cmp | Cred | Title | Days | Time | Сар | Act | Rem | Instructor | Date (MM/DD) | Location | Attribute |
| 1 | 54940 | PSY | 1010 | 231 | 1 | 3.000 | Introduction to Psychology | MW | 03:00 pm- 04:15 pm | 32 | 25 | 7 | Regine Galanti (P) | 08/27- 01/09 | GLUECK G517 | |
| | 54939 | PSY | 1010 | 611 | 1 | 3.000 | Introduction to Psychology | F | 09:30 am- 12:00 pm | 32 | 9 | 23 | Eliezer H. Schnall (P) | 08/27- 01/09 | ТВА | |
| с | 54942 | PSY | 1110 | 241 | 1 | 3.000 | Developmental I: Child | MW | 04:30 pm- 05:45 pm | 32 | 33 | -1 | Regine Galanti (P) | 08/27- 01/09 | FURST | |
| | 55453 | PSY | 1124 | 261 | 1 | 3.000 | Learning Disabilities | М | 06:45 pm- 09:15 pm | 20 | 15 | 5 | Stephen I. Glicksman (P) | 08/27- 01/09 | ТВА | |

Sections Found

Sections Found

Introduction to Psychology - 54940 - PSY 1010 - 231

Satisfies a Social Science requirement only for students who were on campus prior to April 2012. For students on campus starting April 2012, this course can be used toward major or elective requirements only. Associated Term: Fall 2012 Registration Dates: May 03, 2012 to Sep 11, 2012 Levels: Undergraduate Men, Undergraduate Women Instructors: Regine Galanti (P)

Wilf Campus Campus Lecture Schedule Type 3.000 Credits Syllabus Available View Catalog Entry

Learning Objectives:

Required Materials: The Science of Psychology: An Appreciative View, 2nd Edition, by Laura A. King, and published by McGraw-Hill, ISBN: 9780073532066 **Technical Requirements:**

Print Student Schedule

- Click 'Print Friendly Student Schedule'
- Select Term

STUDENT SCHEDULE FOR:

TERM: Spring 2012

| CRN | SUBJ | CRSE | SECT | CMP | TITLE | CRED | LV | DAYS | TIME | BLDG | ROOM | INSTRUCTOR |
|-------|------|-------|------|-----|-------------------------|------|----|------|-----------------|--------|-------|--------------------|
| 12434 | ART | 2513 | | | Intermediate Painting | 2 | UM | U | 1:30pm-3:10pm | SCHOT | S400 | Carla Aurich |
| 34997 | BIB | 2555 | | | Jeremiah | 3 | IB | TR | 11:40am-12:55pm | FURST | F210 | Joseph L. Angel |
| 34813 | BIB | 4136 | IB3 | 1 | Biblical Archeology | 3 | IB | MW | 11:40am-12:55pm | FURST | F205 | Jill C. Katz |
| 11428 | ENG | 2010 | 361 | 1 | Interpreting Texts | 3 | UM | TR | 6:45pm-8:00pm | GLUECK | G519 | David Lavinsky |
| 11793 | HES | 1233 | IB3 | 1 | Hebrew Lang & Lit (IBC) | 3 | UM | | | | | TBA |
| 11322 | PHY | 1021L | 381 | 1 | Physical Universe Lab | 1 | UM | Т | 8:30pm-10:10pm | BELFHL | B1307 | Evgeny Kamenetskiy |
| 11320 | PHY | 1021R | 611 | 1 | Physical Universe | 2 | UM | F | 9:00am-10:40am | BELFHL | B411 | Mark Edelman |
| 11358 | PSY | 3800 | 261 | 1 | Personality | 3 | UM | MW | 6:45pm-8:00pm | FURST | F209 | Ira Saiger |
| 11384 | SPE | 2090 | 901 | 1 | Play Production | 2 | UM | | | | | Lin Snider |
| 11662 | TAL | 1201 | IB2 | 1 | Advanced Talmud | 6 | IB | MTWR | 10:20am-11:35am | FURST | F312 | Meir Goldwicht |

Print Student Schedule

• Click 'Week at a Glance'

•Click 'File'

• Click 'Print'

| le | Previous | Week | Week of May 23, 2011 (197 of 249) | | | | | | | | | |
|----|--------------|--|--|--|----------|--|--|--|--|--|--|--|
| | 9am | Monday | Tuesday BIB 2656-IB4 33125 Class 9:00 am-10:15 am FURST F206 | Wednesday | Thursday | | | | | | | |
| | 10am 11am | | JPH 1204-IB5 33134 Class 10:20 am-11:35 am FURST F316 | | | | | | | | | |
| | 12pm | TAL 1113-IB3 33147 Class 11:40 am-12:55 pm FURST F504 | TAL 1113-IB3 33147 Class 11:40 am-12:55 pm FURST F504 | TAL 1113-IB3 33147 Class 11:40 am-12:55 pm FURST F504 | | | | | | | | |
| | 1pm | | | | | | | | | | | |
| | 2pm | | | | | | | | | | | |
| | 3pm | PSY 4930-232 34450 Class 3:00 pm-4:15 pm GLUECK G517 | ENG 2019-331 32848 Class 3:00 pm-4:15 pm FURST F317 | PSY 4930-232 34450 Class 3:00 pm-4:15 pm GLUECK G517 | | | | | | | | |
| | 4pm | | | | | | | | | | | |
| | 5pm | | | | | | | | | | | |
| | 6pm | | | | | | | | | | | |
| | 7pm | PSY 1120-261 33156 Class 6:45 pm-9:15 pm FURST F217 | PSY 3435-361 34451 Class 6:45 pm-9:15 pm GLUECK G417 | | | | | | | | | |

Student Records

- Click on 'Student Records'
- Click on 'Final Grades'
- Select Term



Unofficial Academic Transcript

- Click on 'Student Records'
- To view your entire <u>unofficial</u> transcript, click 'Academic Transcript'
- Click 'Submit'



Account Hold

- Click on 'Student' Records'
- Click 'View Holds'
- If a financial hold appears, contact the Office of Student Finance
- Note: In order to register for classes on time, be sure to check that you have no holds on your account.



Account Summaries

- Click 'Student Account'
- To review your summarized charges and payments to your account, click on the following links:



Student Account

Account Summary Account Summary by Term Account Detail for Term Statement and Payment History Select Tax Year Tax Notification View Holds RELEASE: 8.4

Financial Aid

- Click 'Student Account'
- Click on 'Financial Aid' to:
 - Overall status
 - Financial Holds
 - Academic Progress
 - Cost of Attendance
 - Financial Aid Awards
 - Academic Transcript
 - Account Summary
 - Review awards
 - Accept award offers
 - Display award payment schedule
 - View loan applications
 - View Financial Aid Application and Information Links



Student Account Summary by Term:

Invoices

- Click 'Student Account Summary by Term'
- Click on 'Make A Payment' to make a payment



Official Transcripts & Letters of Enrollment Verification

- Click 'Clearinghouse Services'
- Click on the displayed link
- In the new window, you can order and track a transcript, or obtain a letter of enrollment
- Please note, Cardozo students should not order transcripts through the Clearinghouse and instead should submit a Transcript Request Form to the Office of the Registrar

| Search Click here to connect to the Clearinghouse. Click here to connect to the Clearinghouse. (A new browser window will open.) RELEASE: 7.X.YU |
|--|
| Student Self-Service Site |
| Welcome. This service is offered by the National Student Clearinghouse in cooperation with YESHIVA UNIVERSITY. IMPORTANT: Do NOT use the browser forward/back buttons. LOG OFF when you are done to protect the privacy of your records. Please select from the following options: • <u>Obtain an enrollment certificate</u> to print and mail to a health insurer or other company that requests proof of my enrollment. |
| Current enrollment All enrollment |
| <u>Obtain a Good Student Discount Certificate</u> to print and mail to an auto insurer or other company that requests proof of my status as a Good Student for the current term. View the <u>enrollment information on file</u> with the Clearinghouse. View the <u>student loan deferment notifications</u> that the Clearinghouse has provided to my loan holders (lenders and guarantors). View the <u>proof(s) of enrollment</u> that the Clearinghouse has provided to my health insurers and other providers of student services or products. |

Beren Campus Monday - Thursday 9 am - 5:30 pm Friday 9 am - 2:30 pm 215 Lexington Avenue (@33rd Street) 6th Floor New York, NY 10016 Phone: 212.340.7777 Fax: 212.340.7837 berenregistrar@yu.edu Resnick Campus: Ferkauf Graduate School Monday - Thursday 9 am - 5:30 pm Friday 9 am - 2:30 pm Rousso Building 1165 Morris Park Avenue Bronx, NY 10461 Phone: 718.430.3943 Fax: 718.430.3960 resnickregistrar@yu.edu

Brookdale Campus Monday - Thursday 9 am - 5:30 pm Friday 9 am - 2:30 pm 55 Fifth Avenue, Suite 1034 New York, NY 10003 Phone: 212.790.0295 Fax: 212.790.0341 brookdaleregistrar@yu.edu <u>Wilf Campus</u> Monday - Thursday 9 am - 5:30 pm Friday 9 am - 2:30 pm 500 W. 185th Street, Furst 114 New York, NY 10033 Phone: 212.960.5274 Fax: 212.960.0004 wilfregistrar@yu.edu

Resnick Campus: Einstein School of Medicine Monday - Thursday 9 am - 5:30 pm 1300 Morris Park Avenue Bronx, New York 10461 Phone: 718.340.2102 Fax: 718.430.4123 registrar@einstein.yu.edu

Questions? Comments? Suggestions?